

CCPC Board of Governors Meeting Minutes

Wednesday, January 12, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Robert Brown, Michelle Burns, Timothy Collier, Ashley Colmenero, Dr. Angelica Hardee, Dr. Camille Jones, Ki-Afi Ra Moyo, Luz Schemmel, Erica White

CCPC Board members absent – Jeff Brewster, Luwana Pettus-Oglesby, Donald Washington

Others present: Sa-Leemah Cunningham, Carolyn Glosby, Geneva Goode, Jeremy Gray, Mark Menkhaus, Dr. Grant Mussman, Roshani Hardin, Dr. Edward Herzig, Domonic Hopson, Dr. Anna Novais



2021-2022 NACHC CCPC Board Meeting
Salary & Benefits ReAgenda Packet_1.12.2

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	Meeting was called to order 6:00 p.m.		Robert Brown
Roll Call	10 present, 3 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of the December 8, 2021, CCPC Board Meeting	M: Dr. Camille Jones 2nd: Timothy Collier Action: Passed	Robert Brown
<i>Old Business</i>			
Executive Committee	Reviewed the National Association of Community Health Center Salary and Benefits Report, attached above. <ul style="list-style-type: none"> • A strategy will be created to make the necessary salary adjustments indicated by the report. 	n/a	
CCPC Board Bylaws Revision	<ul style="list-style-type: none"> • Board reviewed the Bylaw revisions • The revisions made were necessary to manage and update our Bylaws. • Motion: To approve CCPC Bylaw revisions • The Board voted to approve • They Bylaws will be passed on to the Board of Health, along with a brief document explaining the reasoning behind the changes. • The CCPC Bylaw revisions will be presented at the January Board of Health Meeting. 	M: Michelle Burns 2nd: Dr. Camille Jones Action: Passed	
CEO Update	Mr. Hopson gave CCPC Staffing Updates <ul style="list-style-type: none"> • Working hard to recruit our new Nursing Director and hoping to fill the position soon. • Working to fill Health Center 	n/a	Domonic Hopson

Manager Vacancies at Ambrose Clement and the School Based Health Center Manager.

- There are Clinical positions, such as a new Pediatrician vacancy at the Northside Health Center. There is also a need for Adult Physicians (either family practice or internal medicine) across all clinics.
 - Mr. Hopson is working to explore some creative ways and strategies to recruit physicians and offering them packages that are intriguing to candidates.
- Currently recruiting for a psychologist.

CPS shifting to Temporary Virtual learning

- Cincinnati Public schools has switched to virtual learning until January 24th due to the spread of the Omicron virus.
- Access to care will be difficult for children who rely on school-based health centers for care. Dr. Mussman and Mr. Gray are working with CPS and the School based health center team to make sure care is still available to those children.
- No updates on the Build Back Better Act.
- Federal Vaccine Mandate is with the Supreme Court and decision may take time.

UDS Session

- Mr. Hopson updated on the current UDS session
 - Each year CCPC must submit hundreds of data points to our federal funders in HRSA. They use this information to determine if they should continue to award health centers and quality of award received.
- The UDS data is due by February 15th. Reward results will come back in August.

COVID Updates

- The city expanded covid testing across the city. Test locations are on the websites and in the media.
- CHD is continuing to offer vaccines

	<p>5 days a week.</p> <ul style="list-style-type: none"> • Vaccine uptick has slowed down some, but we continue to offer Pfizer, Moderna, Johnson and Johnson, including boosters for children. • National Guard has set up drive through testing sites throughout the city at sites such as Riverbend, University of Cincinnati campus, and at Crossroads in Mason. • COVID has affected staffing within the health centers, with staff being out with covid or being exposed. 		
CMO Update	<p>Dr. Mussman spoke about UDS quality measures the impact COVID has had on CCPC operations.</p> <ul style="list-style-type: none"> • See memo in the agenda packet for data • UDS quality measures—highlights <ul style="list-style-type: none"> ○ Currently meeting goals from 3 of 14 UDS measures—up from 1 of 14 in 2020. ○ Seen substantial improvement over the last year with Diabetes and hypertension control, as well as depression screening (3 of our focus measures). • COVID Impact on CCPC operations <ul style="list-style-type: none"> ○ Total number of visits have decreased since January 2020 ○ Median visits decreased from 1050 to 1040, after big drop in 2020 and 2021. ○ School based health center numbers decreased nearly 150 visits per month ○ Vision has been severely affected to COVID ○ Cancellations have remained steady through 2021. ○ Cancellations for Providers and payments being ill have spiked due to Omicron. ○ Due to Omicron, 1-2 staff members has been moved between sites. ○ Current stresses on Staffing are likely to continue through January 	n/a	Grant Mussman, M.D.
Finance Update	<p>Please see memo and presentation attached in agenda</p> <ul style="list-style-type: none"> • Mr. Menkhaus reviews financial data variance between FY21 and FY22 for the month of October • Mr. Menkhaus discussed the variances in Revenue and Expenses for the month 	n/a	Mark Menkhaus Jr.

	<p>of October.</p> <ul style="list-style-type: none"> • Net gain of \$604,000 FYD, down \$500,000 from November 2020. • Revenue is up \$1.6 million from 2020, largely due to grant funding. • Self-pay, Medicaid, Medicare, Private, and Medicaid Managed insurance patients are all up for the year. • Expenses are \$1.8 million higher. • Contractual, material, and fixed cost are up. 		
Ambulatory Operations Update	<p>Please see memo attached in agenda</p> <ul style="list-style-type: none"> • Mrs. Goode reviewed CCPC encounter and visit data, as well as no show rate. • Mrs. Goode reviewed CCPC Pharmacy data. • Mrs. Goode also reviewed the COVID data. • Mrs. Goode gave an update on Health Care COVID clinic hours. 	n/a	Geneva Goode
COO Update	<p>Strategic Plan Annual Report</p> <ul style="list-style-type: none"> • See Agenda Packet for Strategic Plan Update presentation • We have consistently hit our Claim Acceptance rate. We now have a coder/biller that helps with this. • We have a variety of ongoing QI projects in different disciplines. • Dr. Mussman has been working with providers to run pilot projects to increase our access for new patients. • We have worked hard to build the Central scheduling unit and reduce call wait/abandonment times. <p>Health Center Policy Review</p> <ul style="list-style-type: none"> • See Policy attached in the agenda • No Surprises Act—Good Faith Estimates Policy and Procedure <ul style="list-style-type: none"> ○ This policy provides “Good Faith Estimates” to uninsured and self-pay patients that request them and to any patient that incurs \$400+ in costs from services and procedures completed during a single “period of care” at CCPC facilities. • No surprises—Good Faith Estimates Policy was passed. 	<p>M: Timothy Collier 2nd: Dr. Camille Jones Action: Passed</p>	Jeremy Gray

New Business	No New Business or Public Comments		Robert Brown
---------------------	------------------------------------	--	--------------

Meeting adjourned: 7:25pm

Next meeting: February 9, 2022

The meeting can be viewed and is incorporated in the minutes:

Date: 1/12/2022
Clerk, CCPC Board of Governors

Date: 1/12/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, February 9, 2022

Call to order 6:00 pm

Roll Call

CCPC Board members present –Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Ki-Afi Ra Moyo, Luwana Pettus-Oglesby, Luz Schemmel

CCPC Board members absent –Pamela J. Adams, Jeff Brewster, Ashley Colmenero, Donald Washington, Erica White

Others present Sa-Leemah Cunningham, Carrie Douglas, Geneva Goode, Jeremy Gray, Mark Menkhaus Jr., Dr. Grant Mussman, Domonic Hopson, Phillip Lichtenstein, David Miller



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	8 present, 5 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of the January 12, 2022, CCPC Board Meeting	M: Dr. Camille Jones 2nd: Michelle Burns Action: Passed	Robert Brown
Old Business			
Executive Committee	<p>CCPC Participation</p> <ul style="list-style-type: none"> • Mr. Collier wanted to check in with members on present committees to check and see if they would like to continue to serve or new members want to serve on a committee of their interest. • Executive Committee consists of Ms. Pamela Adams, Mr. Robert Brown (Board Chair), and Mr. Tim Collier (Board Vice-Chair)—along with the CEO. • Finance Committee <ul style="list-style-type: none"> ○ Current members: Mr. Robert Brown, Mr. Timothy Collier, and Ashley Colmenero. ○ Mr. Brown reached out to Mr. Brewster to join the Finance meeting as CCPC chair ○ Meets monthly with the Board of Health • Planning and Development Committee <ul style="list-style-type: none"> ○ Current members: Ms. Ki-Afi Ra Moyo, Ms. Michelle Burns, Ms. Pamela Adams 		Timothy Collier, RN

	<ul style="list-style-type: none"> • Personnel Committee <ul style="list-style-type: none"> ○ Current Members: Ms. Michelle Burns, Mr. Robert Brown, and Mr. Donald Washington. ○ Erica White has agreed to serve on this committee • Clinical and Quality committee <ul style="list-style-type: none"> ○ Current members: Mr. Tim Collier, Dr. Phil Lichtenstein ○ Dr. Angelica Hardee volunteered to join the clinical and quality committee • Dr. Camille Jones is the CCPC liaison to the Board of Health • Mr. Collier will have a meeting with new board members to see where their interests are and where they want to serve. • Mr. Collier will finalize the list and bring an update to the March meeting 		
Federal Vaccine Mandate Policy and Procedure	<p>Federal Vaccine Mandate Policy and Procedure</p> <ul style="list-style-type: none"> • See Memo, CCPC Policy, and Resolution attached to the agenda • There can be a significant impact on the organization if the unvaccinated employees impacted by the mandate don't get vaccinated. • No providers are on the list—all support staff • We have received 4 religious' exemptions, 1 medical exemption, and 2 employees are in the process of becoming fully vaccinated. Exemptions have not been approved yet due to being any prior reason for the city to take an action. • If we don't adopt this mandate, we could lose the \$20 million in federal funding that we currently receive • Mandate also applies to CCPC Board members <p>Motion to Approve Board of Health Resolution to the Federal Vaccine Mandate</p>	<p><i>BOH Resolution vote:</i> M: Dr. Camille Jones 2nd: Timothy Collier Action: 8-0 Passed</p>	<p>Robert Brown/Domonic Hopson</p>
CEO Update	<p>Mr. Hopson gave a CEO update. Please see the attached Memo in the agenda packet.</p> <p>Key Staffing Updates</p> <ul style="list-style-type: none"> • HR reviewing Nursing Director position. The position is posted, and we are searching for applicants • Ambrose Clement nursing supervisor and School-Based Health Center nursing supervisor interviews starting next week • Still 1 dental vacancy remaining; one hired 	n/a	Domonic Hopson

HRSA Health Center COVID-19 N95 Mask Program

- We signed up to participate in this program.
- N95 masks are being shipped to us, distributed to patients, and sent to all 6 health centers and the Burnet & Martin Luther King administrative building.
- Expecting anywhere from 4,000 to 14,000 masks.

Roberts Academy School-Based Health Center Expansion

- Community partners have raised funding to expand this school-based health center, with a dental addition at the site.
- Mr. Hopson will bring a scenario analysis of financial projections and patient impact to the Finance Committee in March.
- Mr. Hopson will provide resources to the board to make an informed decision on this expansion at the April 12th CCPC Board meeting.
- Planning for four operatories, 1 dentist, 1 dental hygienist, and a few dental assistants to support this site. Billable activities will offset the significant FTE needed.

Health Center Day on Capitol Hill

- Annual event
- Health center CEOs are invited to engage with Ohio state and congressional representatives
- Mr. Hopson will make sure they are aware of the needs of the community health centers.
- Mr. Hopson will update the board about this event at the April Board meeting.

Focus Group Contract

- Mr. Hopson updated the board regarding the focus group contract
- Contract was awarded to Voice of Your customer
- Kick-off meeting was held on February 3rd.
- Information was provided to them in preparation for setting up the focus groups.

Other Updates

- Avondale’s operating agreement with UC Health is set to expire in August.
 - We need to communicate with UC Health by May that we plan to

	<p>extend that agreement. From there, we go into Four, one-year terms.</p> <ul style="list-style-type: none"> ○ Mr. Hopson and his team are working on ideas to improve the agreement and then will present to the BOH finance committee in March—with the recommendation to extend the agreement 		
Personnel Actions	<p>Mr. Hopson updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> ● See the Personnel action report in the agenda to see the positions the Board of Health has approved. 	n/a	Domonic Hopson
CMO Update	<p>Dr. Mussman spoke about QI program updates and COVID clinical and therapeutic updates</p> <ul style="list-style-type: none"> ● See memo and presentation in the agenda packet for data ● UDS data is not available yet for January 2022 due to a technical issue. ● Providers have presented the results of CCPC quality work to other FQHC representatives around the country and the PCMH Health Equity Technical Assistance Symposium <ul style="list-style-type: none"> ○ Presentation topics were Hypertension (Dr. Meron Hirpa), Diabetes Management (Dr. Yury Gonzales), and Pediatric Immunizations (Dr. Grant Mussman). ● This 2021-2022 flu season year didn't have many flu cases. ● Covid Hospitalizations are down in the region. ● ICU patients steady too slightly down. ● Many Therapeutics have been exhausted. 	n/a	Dr. Grant Mussman
Finance Update	<p>Please see the memo and presentation attached to the agenda</p> <ul style="list-style-type: none"> ● Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of December ● Mr. Menkhaus discussed the variances in Revenue and Expenses for the month of December ● For our clinics, we dropped our Disaster hours by 1/3 in FY22. ● For school-based health centers, Disaster hours dropped more than 75% in FY22 ● Gross collections are at 40%, down from the previous month but on par with the same time in FY21. ● Under Payor mix for medical, Medicaid is up 2%, and all other categories are down 1% 	n/a	Mark Menkhaus Jr.

	<ul style="list-style-type: none"> • Under Payor mix for dental, self-pay is up 8%, commercial insurance is up 2%, Medicaid is down 6%. • Under Payor mix for SBHC-Medical, self-pay is down 5%, Medicaid is up 8%, commercial insurance is down 3%, and Medicare is down 1%. • Under Payor mix for SBHC Dental, self-pay is down 2%, Medicaid is up 6%, and commercial insurance is down 6%. • Under Payor mix for Behavioral health, self-pay is up 3%, Medicaid is up 14%, commercial insurance is up 1%, and Medicare is down 1%. • Days in Accounts Receivable is up 3.9% from the previous month. • Net gain is down from last fiscal year due to cares act money received in FY21. • Total revenue is up 15.43% due to amounts in federal grants and Medicaid revenues being higher. • Transfer of funds is at \$0. • Expenses are up over 18% due to credit to expenses in FY21 that impacted both the personnel and the fringe numbers. • 		
Ambulatory Operations Update	<p>Please see the memo attached to the agenda packet.</p> <ul style="list-style-type: none"> • Mrs. Goode reviewed CCPC encounter and visit data, as well as the no-show rates. • Mrs. Goode reviewed CCPC Pharmacy data. • Mrs. Goode also reviewed the COVID data. • Mrs. Goode gave an update on Health Care COVID clinic hours. • 	n/a	Geneva Goode
COO Update	<p>2022 Sliding Fee Discount Program</p> <ul style="list-style-type: none"> • See Agenda Packet for Sliding Fee Discount program document • Table is updated with 2022 guidelines for poverty line • Each column represents a certain bracket of income, as it pertains to the poverty line • In 2021, 83% of our patients were below the poverty level • Patients that are uninsured are paying at a nominal rate. • Jeremy will bring more details at the March meeting. 		Jeremy Gray
<i>New Business</i>			

Announcement	<ul style="list-style-type: none"> Article 13 of the Bylaws was approved by the Board of Health and have been modified 		Robert Brown
Public Comments	No Public Comments		

Meeting adjourned: 7:30 pm

Next meeting: March 9, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-2-9-22>

Sa-Leemah Cunningham

Date: 2/9/2022

Clerk, CCPC Board of Governors

Pamela J. Adams

Date: 2/9/2022

Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, March 9, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Ashley Colmenero, Dr. Angelica Hardee, Dr. Camille Jones, Ki-Afi Ra Moyo, Luz Schemmel

CCPC Board members absent – Luwana Pettus-Oglesby, Donald Washington, Erica White

Others present Sa-Leemah Cunningham, Carrie Douglas, Geneva Goode, Jeremy Gray, Mark Menkhaus Jr., Dr. Grant Mussman, Domonic Hopson, David Miller, Dr. Anna Novais, Dr. Edward Herzig



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	10 present, 3 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of the February 9, 2022, CCPC Board Meeting	M: Mr. Tim Collier 2nd: Dr. Camille Jones Action: 9-0 Passed	Robert Brown
Old Business			
Executive Committee	<p>Announcements</p> <ul style="list-style-type: none"> • Dr. Grant Mussman has been named Interim Health Commissioner. • Mr. Brown extended gratitude to Domonic Hopson, Mark Menkhaus Jr, and Dr. Grant Mussman for an excellent presentation at the City Council Budget and Finance Committee meeting on March 7, 2022. <p>CCPC Upcoming Elections</p> <ul style="list-style-type: none"> • List of CCPC Board members eligible for CCPC Elections was included in the packet • Nominations for Chair, Vice-Chair, and Secretary were discussed. <ul style="list-style-type: none"> ○ Ms. Pamela Adams nominated herself for Secretary, Mr. Robert Brown for Chair, and Mr. Tim Collier for Vice-Chair. Nominations were accepted ○ Nominations can come in until voting at the April 13, 2022, meeting. • Also, the seat for ex-officio is open and Dr. Herzig will discuss this with the Board of Health and bring someone forward. 		Robert Brown

	<ul style="list-style-type: none"> • Domonic mentioned that there are two board members terming off the board in April 2022. There are currently three or four strong applicants. <ul style="list-style-type: none"> ○ Ms. Luwanna Pettus-Oglesby and Mr. Donald Washington will both have their last meeting at the April 13, 2022, board meeting. ○ Domonic and Michelle Burns (Personnel committee chair) have met with four individuals who have an interest in joining the board and submitted applications. • We are losing a user and a non-user of services; therefore, the board needs to add one more current board member that will be in use of the CCPC services. • Mr. Tim Collier and Ms. Ashley Colmenero’s first term ends in April 2022 and will require a vote at the April meeting for a 2nd term. 		
<p>CEO Update</p>	<p>Mr. Hopson gave a CEO update. Please see the attached Memo in the agenda packet.</p> <p>Key Staffing Updates</p> <ul style="list-style-type: none"> • Mr. Hopson gave a staffing update • Currently in the first round of interviews for Nursing Director. • Still recruiting for a psychologist, physician, dentist, and Ambrose Clement Nursing Supervisor positions. <p>Health Commissioner and Medical Director Transition</p> <ul style="list-style-type: none"> • With the appointment of Dr. Mussman as interim Health Commissioner, Dr. Denise Saker (previously served as Associate Medical Director) will take over the role of Interim Medical Director. <p>2021 Recap</p> <ul style="list-style-type: none"> • See fax sheet to packet with 2021 recap. • We saw a 6% increase and 9% increase in patients, in comparison to 2020 and 2021. • Pretty close to 2019 numbers—which was the last full year not impacted by the pandemic. We are starting to see patients return for services. • Goal for 2022 is to surpass the 2019 numbers, which will show our growth. • Medicaid percent for payor mix did increase by 7%. <p>Uniform Data System (UDS) update</p> <ul style="list-style-type: none"> • The Uniform Data System is a data 	<p>n/a</p>	<p>Domonic Hopson</p>

	<p>update submitted each year, that includes financial quality and efficiency numbers. This information is used to CCPC to other health centers across the country. CCPC has been in the top 10% of the last few years.</p> <ul style="list-style-type: none"> • Report was completed on time. Mr. Hopson thanked the team, led by Mr. Jeremy Gray, who worked on this. • A report will come out in August, that will list all the health centers in the top 10% when it comes to quality. <p>Next Generation MCO Update</p> <ul style="list-style-type: none"> • Mr. Hopson updated the board regarding the new Ohio Medicaid managed care contracts • There are three new companies: Humana, Anthem, and AmeriHealth. Humana contract is complete and still working to finalize contracts with Anthem and AmeriHealth. • Two key changes in the new contract, there is a centralization of Pharmacy Benefits Management and Credentialing systems. <p>OhioRISE Regional Care Management Entities Announced</p> <ul style="list-style-type: none"> • Mr. Hopson updated the board regarding OhioRISE Regional care management entities. • OhioRISE, a specialized managed care program for youth with complex behavioral and multi-system needs; awarded an agreement to two Hamilton County organizations—Cincinnati Children’s HealthVine and Lighthouse Youth and Family Services. CCPC will work closely with them to coordinate care for youth with behavioral issues and multi-system needs. 		
<p>Personnel Actions</p>	<p>Mr. Hopson updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> • See the Personnel action report in the agenda to see the positions the Board of Health has approved. 	<p>n/a</p>	<p>Domonic Hopson</p>

<p>CMO Update</p>	<p>Dr. Mussman spoke about Quality dashboard updates, COVID clinical and therapeutic updates, and the Impact of Ukraine’s war on patient care</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • Dr. Saker, the interim medical director will be presenting the CMO update going forward. • Dr. Mussman reviewed the UDS dashboard <ul style="list-style-type: none"> ○ Early year data has a lot of movement and isn’t indicative of the year and numbers usually level out in March/April ○ HIV linkage to care has no relevant visits to date ○ Currently meeting the low-birth-weight goal of 8%. ○ Diabetes measure is currently at the CCPC goal • COVID hospitalizations and ICU patients are trending down considerably. • Dr. Mussman discussed the availability of outpatient COVID treatments • Dr. Mussman Discussed the impact of the Ukraine invasion on local medical care <ul style="list-style-type: none"> ○ Increased our refugee program number ○ Supply chain issues due to increased energy cause ○ Impacts at the patient level may only be felt in very specific circumstances. 	<p>n/a</p>	<p>Dr. Grant Mussman</p>
<p>Finance Update</p>	<p>Please see the memo and presentation attached to the agenda</p> <ul style="list-style-type: none"> • Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of January • Clinics Disaster hours are down about 1/3. • School-based health centers’ Disaster hours are down 75%. • Mr. Menkhaus discussed the variances in Revenue and Expenses for the month of January <ul style="list-style-type: none"> ○ Medicare has decreased by 15.36% ○ Medicaid has decreased by 51.22% ○ Private pay insurance has increased by 33.75% ○ Total Revenue has decreased by 11.10% ○ Personnel and Fringes have increased by 12.98%, due to Cares Act contribution to our expenses. ○ Expenses are up by 13.81%, due to 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>

	<p>us paying invoices faster this year than last year.</p> <ul style="list-style-type: none"> ○ Monthly visit revenue is about 40% of collections. ○ Self-pay has decreased by 5% 		
Ambulatory Operations Update	<p>Please see the memo and presentation attached to the agenda packet.</p> <ul style="list-style-type: none"> • Mrs. Goode reviewed CCPC encounter and visit data, as well as the no-show rates for the month of February • Mrs. Goode reviewed CCPC Pharmacy data. • Mrs. Goode also reviewed the COVID data. • Mrs. Goode gave an update on Health Care COVID clinic hours. 	n/a	Geneva Goode
COO Update	<p>Cash Handling Policy</p> <ul style="list-style-type: none"> • See Agenda Packet for the Cash Handling Policy • Mr. Gray presented the Cash Handling policy update to the board. • This policy dictates that payments can be in the form of cash, check, money order, or credit card. It states that payments can be taken during check-in, check-out, or by using the self-payment posting process for walk-in payments only. • The policy outlines the procedures for applying the payments to patient accounts, as well as, doing reporting. • The policy breaks down the medical records payment process. • There is a section on deposit transporting, and accountability also. <p>Motion to Approve Cash Handling Policy.</p> <p>HRSA ARP Capital Grant Modification</p> <ul style="list-style-type: none"> • See Agenda Packet for Mr. Gray’s memo regarding the American Rescue Plan Health Center Infrastructure Support Grant • Mr. Gray presented the HRSA ARP Capital Grant Modification to the board. <ul style="list-style-type: none"> ○ In 2021, CCPC was awarded a \$1M ARP grant, to support three separate construction/renovation projects. ○ One of the projects was a plan to renovate the 2nd floor of the Bobbie Sterne Health Center. The amount of \$737,250 of the \$1M is allocated for this project. ○ When Federal investment in individual capital projects exceeds 	<p>Vote: Cash Handling Policy M: Ms. Pamela Adams 2nd: Mr. Tim Collier Action: 10-0 Passed</p> <p>Vote: HRSA ARP Capital Grant Modification M: Dr. Camille Jones 2nd: Ms. Luz Schemmel Action: 10-0 Passed</p>	Jeremy Gray

	<p>\$500,000, the Federal Government imposes Federal interest on the property.</p> <ul style="list-style-type: none"> ○ Federal interest on the property is a lien called “Notice of Federal interest”, which is placed on the property. This prevents property owners from mortgaging, selling, or leasing the property without prior written notification to, and approval from, the appropriate Federal Agency (HRSA). ○ HRSA would maintain an indefinite financial interest in the property. ○ More extensive renovation of the entire building would be best. ○ The request of the board to get approval from HRSA to move to a different project, the relocation of the Crest Smile Shoppe from its current location to the Ambrose H. Clement Health Center in Avondale Town Center. <ul style="list-style-type: none"> ▪ Current location is over 20 years old and in need of renovation. ▪ Moving Crest Smile Shoppe will allow for greater collaboration between medical and dental clinics. <p>Motion to Approve the HRSA ARP Capital Grant Modification.</p>		
<i>New Business</i>			
Public Comments	No Public Comments		

Meeting adjourned: 7:42 pm

Next meeting: April 13, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-3-9-21>

Sa-Leemah Cunningham

Date: 3/9/2022
Clerk, CCPC Board of Governors

Pamela J. Adams

Date: 3/9/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, April 13, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luwana Pettus-Oglesby, Luz Schemmel, Erica White-Johnson

CCPC Board members absent – Ashley Colmenero, Donald Washington

Others present – Dr. Grant Mussman, Domonic Hopson, Geneva Goode, Sa-Leemah Cunningham, Mark Menkhaus Jr., Jeremy Gray, David Miller, Dr. Anna Novais, Dr. Edward Herzig, Denise Saker, Jill Byrd, Carolyn Glosby, Alvenia Ross, Ann Johnson



CCPC Board
Meeting Agenda Page

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	11 present, 2 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of the March 9, 2022, CCPC Board Meeting	M: Ms. Michelle Burns 2nd: Luwana Pettus-Oglesby Action: 10-0 passed	Robert Brown
<i>Old Business</i>			

<p>Executive Committee</p>	<p>Service and Contribution of Exiting Board Members</p> <ul style="list-style-type: none"> Ms. Ashley Colmenero has resigned from the CCPC Board of Governors. Ms. Luwanna Pettus-Oglesby and Mr. Donald Washington are both terming off the board Their service, participation, and contribution to the CCPC Board were recognized by the Board. A certificate of appreciation will be sent to them <p>Extension of Board members ending their first term and moving into their second term</p> <ul style="list-style-type: none"> Motion to approve Board member, Michelle Burns’ extension into 2nd Term. Motion to approve Board member, Tim Collier’s extension into 2nd Term. <p>Nominations of Officers</p> <ul style="list-style-type: none"> List of CCPC Board members eligible for CCPC Elections was included in the packet Previous and new Nominations for Chair, Vice-Chair, and Secretary were announced. <ul style="list-style-type: none"> Ms. Pamela Adams nominated herself for Secretary, Mr. Robert Brown for Chair, and Mr. Tim Collier for Vice-Chair. Dr. Hardee nominated Ms. Michelle Burns for Board Secretary Nominations were accepted <p>Election of Officers</p> <ul style="list-style-type: none"> Motion to Elect Mr. Robert Brown as Board Chair Motion to Elect Mr. Tim Collier as Board Vice-Chair Motion to Approve vote for Ms. Pamela Adams or Ms. Michelle Burns for Board Secretary Motion to Elect Ms. Pamela Adams or Ms. Michelle Burns as Board Secretary 	<p>Vote: Michelle Burns’ extension into 2nd Term M: Dr. Camille Jones 2nd: Ms. Pamela Adams Action: 10-0 passed</p> <p>Vote: Tim Collier’s extension into 2nd Term. M: Ms. Luwana Pettus-Oglesby 2nd: Ms. Pamela Adams Action: 10-0 passed</p> <p>Vote: Board Chair Election Brown-10 votes</p> <p>Vote: Board Vice-Chair Election Collier-10 votes</p> <p>Vote: Approve vote for Ms. Pamela Adams or Ms. Michelle Burns for Board Secretary M: Dr. Camille Jones 2nd: Ms. Pamela Adams Action: 10-0 passed</p> <p>Vote: Board Secretary Election Adams-7 votes Burns-3 votes</p>	<p>Robert Brown</p>
<p>Introduction of New CCPC Board Member Prospect</p>	<p>Ms. Burns presented Dr. Phil Lichtenstein as a new member prospect to join the CCPC Board of Governors.</p> <ul style="list-style-type: none"> Not a current user of CCPC services Dr. Lichtenstein has a wealth of knowledge and experience to bring to the CCPC board. Has served as a Board of Health member and Board chair. 	<p>Vote: Dr. Phil Lichtenstein as a new member of the CCPC Board M: Ms. Pamela Adams 2nd: Ms. Luwanna Pettus-Oglesby Action: 10-0 passed</p>	<p>Michelle Burns</p>

	<ul style="list-style-type: none"> A practicing mental and behavioral health physician. <p>Motion to approve Dr. Phil Lichtenstein as a new member of the CCPC Board</p>		
CEO Evaluation	<p>Ms. Michelle Burns gave an overview of the Mr. Domonic Hopson’s CCPC CEO Evaluation</p> <ul style="list-style-type: none"> Overall, Domonic exceeded the expectations of the CCPC Board. CCPC Board is appreciative of all the work he has done for the organization 	n/a	Michelle Burns
CEO Update	<p>Mr. Domonic Hopson gave a CEO update.</p> <p>Updates</p> <ul style="list-style-type: none"> The Paramount Ohio health plan was purchased by Anthem—one of our partners. Every current Paramount patient has an option to stay with Anthem. Gave a thank you to Dr. Rosaland Moore—a psychiatric Nurse Practitioner at our Ambrose Clement Health Center—who coordinated the Produce Pop-Up right across the street from the Ambrose Health Center, which served 240+ families over 3 pop-up sessions. <ul style="list-style-type: none"> This was coordinated in a partnership with the University of Cincinnati College of Nursing, Carmel Presbyterian Church, and Freestore Foodbank. Mr. Hopson also gave his sincere thanks and gratitude to the CCPC Board and employees for their support during his time as CEO. Dr. Gonzales was unable to make it to present, but his slides on his Diabetes work can be seen in the agenda packet. 	n/a	Domonic Hopson
Personnel Actions	<p>Mr. Hopson updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> See the Personnel action report in the agenda to see the positions the Board of Health has approved. 	n/a	Domonic Hopson
Overview of Pharmacy Operations	<p>Mr. David Miller gave an overview and update of the CCPC Pharmacy Operation.</p> <ul style="list-style-type: none"> See the presentation in the agenda packet. Mr. Miller is the Director of Pharmacy Services. Mr. Miller discussed his pharmacy accomplishments and key priorities which include improving employee engagement, improving patient access to 340B, and developing the Clinical Pharmacy Program to improve patient health 	n/a	David Miller

	<p>outcomes.</p> <ul style="list-style-type: none"> • Developed an open feedback mechanism for employees to voice concerns and improvement ideas—this created increased engagement. • Improved staff Covid/illness coverage and process by improving communication with CHD HR and temp agency utilization • Created coaching driven pharmacist/technician training • Utilized CCHMC’s Lean Program to facilitate staff involvement in critical programs • Mr. Miller discussed patients’ access to clinical pharmacists <ul style="list-style-type: none"> ○ Provider status law was signed into law in January 2019. This states that Pharmacists are now given provider status. A pharmacist can work as a Nurse Practitioner or a PA under the guidance of a Medical Doctor. ○ The pharmacists can now work together as one team with other clinicians. • Priorities for the future <ul style="list-style-type: none"> ○ Continuing to empower employees and strengthen the team approach. ○ Continue to renew 340B policies and procedures. ○ Build a team of experts on 340B for auditing. ○ Continue to secure strategic pharmacy contracts; that will help patients access medications. ○ Continue to work and implement the LEAN clinical pharmacy program. 		
--	---	--	--

<p>CMO Update</p>	<p>Dr. Saker spoke about Quality dashboard updates, COVID clinical and therapeutic updates, and a summary of productivity.</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • Clinical Outcomes summary is a compilation of Epic Reporting and Healthy Planet data. • Performances across the board have been stable—with general improvement over the past 2 years. • Some of the areas will improve over the next year, as patient visits are complete. • Provider Productivity by month has increased. • New patient appointments have been stable since April 2020; with new patient slots being added. • Regional COVID19 status <ul style="list-style-type: none"> ○ Pre-operative testing has been discontinued at major hospital systems ○ CDC county designation is based on hospitalizations ○ Case counts indicate that we have moderate-high case levels of COVID in the area. ○ Omicron BA.2 Variant is now 51-59% of infections. The percentage has been higher in coastal states and lower in the middle of the country. ○ Sotrovimab is not effective against the Omicron BA.2 variant. ○ Bebtelovimab is now the preferred antibody treatment ○ Kroger (Little Clinic) is the #1 provider for Test-To-Treat programs. 	<p>n/a</p>	<p>Dr. Denise Saker</p>
--------------------------	---	------------	-------------------------

<p>Finance Update</p>	<p>Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of February</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda • Disaster hours are down 40% • SBHC Disaster hours are down 72% • Revenue is down about 10% • Medicaid is down 48% due to waiting for Medicaid maximization payment to arrive. • There will be no Cares Act money this year. • Private Pay Insurance and Medicaid managed care are both up. • Expenses are up 12.96% due to a Cares Act credit to personnel and fringes last year. • Materials have increased due to COVID testing materials and computers for clinics. • Contractual costs are up due to the timing of invoices and are expected to flatten out by the end of the fiscal year. • Payor Mix <ul style="list-style-type: none"> ○ Medical Medicare is down 5%, while the others have increased. ○ Dental Medicaid is down 6%. ○ School-Based Health Center Medical Self Pay is down 4%. ○ School-Based Health Center Dental Medicaid is down 4%. ○ Behavioral Health Self Pay is down 5%. ○ Vision Self Pay is down 5% from February to March 2022. • Only 13% of invoices are over 90 days old. (Goal is 20%) • Only 7% of invoices are over 120 days old. (Goal is 10%) 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>
<p>Roberts Expansion Update</p>	<p>Mr. Menkhaus gave an update on the proposed Roberts Expansion.</p> <ul style="list-style-type: none"> • See the documents attached to the agenda • Presented was a forecast of expenses and revenue if Roberts Expansion moved ahead. • Two projections were presented: A projection for Roberts SBHC Year 1 and a Fully staffed projection for Roberts SBHC Year 1. • Onset costs would be borne by partners and not CCPC directly. • Used comparisons to the other School-based dental centers. • Projected Net operation loss would be 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>

	<p>\$200,000-\$300,000.</p> <ul style="list-style-type: none"> A request to hire the seven positions needed (Dentist, Hygienist, Lead FDA, and 4 dental assistants) has been submitted in the yearly budget request. They will come back in June with whether the budget request was approved. 		
Executive Session	<p>Motion: Move that the Board go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to consider the appointment or employment of a public employee.</p> <ul style="list-style-type: none"> CCPC Board of Governors moved to an executive session. <p>Motion to approve the appointment of Ms. Geneva Goode as Interim CEO of City of Cincinnati Primary Care</p>	<p>Vote: Move to Executive Session M: Mr. Tim Collier 2nd: Ms. Pamela Adams Action: 10-0 Passed</p> <p>Vote: Appointment of Interim CCPC CEO: Geneva Goode M: Dr. Camille Jones 2nd: Mr. Tim Collier Action: 10-1 Abstain Passed</p>	Robert Brown
<u>Documents in Packet but not presented</u>			
<ul style="list-style-type: none"> Ambulatory Care Operations Update attached. Please contact Geneva Goode with any questions/concerns. 			
<i>New Business</i>			
Public Comments	No Public Comments		

Meeting adjourned: 8:20 pm

Next meeting: May 11, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-4-13-22>

Sa-Leemah Cunningham

Date: 4/13/2022
Clerk, CCPC Board of Governors

Pamela J. Adams

Date: 4/13/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, May 11, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Erica White-Johnson

CCPC Board members absent – Jeff Brewster, Ki-Afi Ra Moyo

Others present – Dr. Grant Mussman, Geneva Goode, Sa-Leemah Cunningham, Mark Menkhaus Jr., David Miller, Dr. Anna Novais, Dr. Edward Herzig, Dr. Denise Saker, Jill Byrd, Carolyn Glosby, Ashanti Salter, Dr. Maryse Amin



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	9 present, 2 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of April 13, 2022, CCPC Board Meeting	M: Dr. Phil Lichtenstein 2nd: Ms. Michelle Burns Action: 9-0 Passed	Robert Brown
Old Business			
Executive Committee			
Swearing in of New and Extended Board Members	<ul style="list-style-type: none"> • Dr. Phil Lichtenstein was sworn in for his first term on the CCPC Board • Ms. Michelle Burns was sworn in for her 2nd term on the CCPC Board • Mr. Timothy Collier was sworn in for his 2nd term on the CCPC Board 	n/a	Sa-Leemah Cunningham
CEO Job Description and posting of the position	<ul style="list-style-type: none"> • See the document in the agenda packet • The board went into a review of the CEO Job Description and posting. • Dr. Mussman, Ms. Burns, Dr. Hardee, Dr. Jones, and Mr. Brown gave their input and developed a draft of the CEO Job description. • Dr. Mussman gave his feedback <ul style="list-style-type: none"> ○ According to the co-management agreement signed by the Board of Health and CCPC Board; the Board of Health is responsible for selecting candidates to put forward for CCPC to select the CEO. ○ Looking to find a candidate with 	n/a	Robert Brown

	<p>expertise and knowledge to lead CCPC adequately.</p> <ul style="list-style-type: none"> ○ Dr. Mussman based the rough draft on HRSA’s description, with feedback from Mr. Hopson and Mr. Brown. ○ City HR is the last step; must receive approval from them as an edit to class specification. ○ In the Job summary, Dr. Mussman suggested adding language that describes what CCPC is. ○ Under “Experience”: there is no mention of Federal Qualified Health Center (FQHC) experience. Also, Dr. Mussman suggested being more flexible on the 5-7 years of experience—due to this being possibly hard to come by at this pay scale. ○ Dr. Mussman prefers not to have the new CEO doing duties pertaining to Public Health. He would prefer the new CEO to be able to focus entirely on the CCPC sites. <ul style="list-style-type: none"> ● The board decided that Dr. Mussman will change the job title to Executive Director, keep the class specification, add FQHC language, remove some of the public health language as primary job responsibility, and edit experience to FQHC experience (instead of Board of Health experience). ● Dr. Mussman will circulate a new edit in the next day and meet with the subcommittee. ● Will work toward an emergency meeting to get this posting accomplished. <p>Establishment of the interview selection panel</p> <ul style="list-style-type: none"> ● The CCPC Board decided that the selection panel be composed of 3 CCPC board members, 3 Board of Health, 3-5 other stakeholders ● Dr. Herzig suggested involving Ed Ramsey Central HR in the interview process. 		
--	---	--	--

<p>CEO Update</p>	<p>Ms. Geneva Goode gave a CEO update.</p> <p>Updates</p> <ul style="list-style-type: none"> • Medicaid next generation is still on hold until the 4th quarter of this—no actual date yet. • OhioRISE program is still going to go live on July 1st <p>Ambrose Clement Health Center Medical Home Update</p> <ul style="list-style-type: none"> • Final application was submitted on April 27th and the application is under review for 30 days. • The committee went through two review meetings; held with the National Committee of Quality Assurance. • The team was asked questions about the services that we provide and show examples, as well as, how policies and procedures are implemented. <p>Cincinnati Billing and Collections Audit</p> <ul style="list-style-type: none"> • We had a Billing and Collections Audit by the City’s internal audit department. • They assessed our billing and collections processes and procedures. • This audit focused on ensuring that we followed the HRSA rules and that our processes were consistent with our board-approved policies and procedures. • Final Audit Report will be shared with the team at the end of May. Once the team has received the report, it will be shared with the Finance Committee and the CCPC Board. <p>Price Hill Access to Care Analysis</p> <ul style="list-style-type: none"> • Currently reviewing access measures for pediatric and women’s health services at the Price Hill Health Center. • The goal is to determine the need for increasing provider FTE. • Findings of this analysis will be presented to the board in June <p>UC Health—Ambrose Clement Health Center Agreement</p> <ul style="list-style-type: none"> • The initial 3-year term of the operating agreement with UC Health our Ambrose Clement Health Center expires in August 2022. • The CCPC team is pleased with the 	<p>n/a</p>	<p>Geneva Goode</p>
--------------------------	--	------------	---------------------

	<p>engagement with UC Health and wishes to continue that partnership.</p> <ul style="list-style-type: none"> • CCPC leadership has begun discussions with UC Health leadership regarding this agreement renewal. • The draft of this contract amendment will be brought to the board for approval in July. <p>Queens Village</p> <ul style="list-style-type: none"> • Queens Village is an initiative of Cradle Cincinnati—it is a supportive community for African American women. • They will be focusing on high rates of infant mortality that have disproportionately affected African American women. • They will also be addressing racial disparities in birth outcomes and the inequity in maternal and infant health. • Looking at setting up a Queens Village Space in waiting rooms at the Bobbie Sterne, Northside, and potentially Millville Health Centers. • Ms. Goode will be meeting with them by the end of the month to finalize plans for those spaces. <p>Voice of Your Customer</p> <ul style="list-style-type: none"> • Ms. Crystal Kendrick is putting together focus groups for us • The purpose of the focus groups is to understand the knowledge and awareness of our primary care facilities in the community, understand the community’s perception of receiving our health services and dental care, learn about any barriers our community is facing, and uncover any desired services. • This will help us to determine the best ways to market and promote our primary care and dental services. • The team provided Ms. Kendrick with background information to set up the focus groups. • Held planning meetings in March and April. • Focus groups should be underway by June. <p>Closing the Health Gap Health Expo</p> <ul style="list-style-type: none"> • On Saturday, April 30th, CCPC participated in the Closing the Health Gap Health expo, held at Washington Park. • Touched 325 participants. 		
--	---	--	--

	<ul style="list-style-type: none"> • Scheduled 12 new patient appointments. • Took over 150 Blood pressures and BMIs. • Anyone who had elevated blood pressures or BMIs was able to speak with a UC Health physician. • Services that were on sight were reproductive health, behavioral health, primary care, and vision. 		
Personnel Actions	<p>Ms. Goode updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> • Nursing Director position is still to be filled. • Working on filling the Nursing Supervisor position at Braxton Cann. • See the Personnel action report in the agenda to see the positions the Board of Health has approved. 	n/a	Dr. Geneva Goode
CMO Update	<p>Dr. Saker spoke about Quality dashboard updates, COVID clinical and therapeutic updates, and a summary of productivity.</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • A Quality Measure, Productivity Summary, COVID 19 Update was given. • Highlights <ul style="list-style-type: none"> ○ There is a new tool available for capturing the quality measures— Azara, which is used by many FQHCs. This tool is in the process of being implemented. ○ Productivity is very close to the goal systemwide. ○ No-show rate has decreased to 23% for the first quarter. Text message reminders have assisted with this improvement. ○ 3rd next available appointment is improving. ○ COVID Hospitalizations, ICU stays, and patients on a ventilator continue to be low. ○ COVID community transmission has been high over the past 14 days. 	n/a	Dr. Denise Saker
Finance Update	<p>Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of March</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda <p>Highlights</p> <ul style="list-style-type: none"> • Clinic Disaster hours are down 50%. • School-based clinic disaster hours are 	n/a	Mark Menkhaus Jr.

	<p>down 70%.</p> <ul style="list-style-type: none"> • Net loss is \$1,351,812.75, due to our expenses exceeding revenue thus far this year. • Revenue is down 6.19% <ul style="list-style-type: none"> ○ Medicaid is down 42% due to still not yet receiving Medicaid maximization payment. ○ Cares Act money will not be received this year. • Expenses are up 12.77% <ul style="list-style-type: none"> ○ Personnel and Fringes are up due to Cares Act last year. ○ Contractual expenses are up due to timing of invoice payments, contractual expenses that have spiked in price, and security costs more this year than last. ○ Material costs are up due to a new computer upgrade project. • Monthly visit revenue is \$1.2M • Gross Collections is about 40% • Payor Mix <ul style="list-style-type: none"> Medical <ul style="list-style-type: none"> ○ Medicaid has increased 4 Points. ○ Self-pay has increased 2 points. ○ Commercial and Medicare have decreased by 1 point. Dental <ul style="list-style-type: none"> ○ Medicaid has increased by 16 points. ○ Self-Pay has decreased by 11 points. SBHC-Medical <ul style="list-style-type: none"> ○ Medicaid is down 2 points. ○ Commercial is down 1 point. ○ Self-pay is down 3. SBHC-Dental <ul style="list-style-type: none"> ○ Medicaid is down 2 points. ○ Self-Pay is down 2 points. ○ Commercial is down 2 points. Behavioral Health-Medical <ul style="list-style-type: none"> ○ Medicaid is up 3 points. ○ Commercial is up 2 points. ○ Medicaid is down 3. • Vision numbers were not available this month. • Invoices more than 90 days old only make up 11%--the target is lower than 20%. • Invoices more than 120 days old only make up 2%--the target is lower than 10%. 		
<p>QI and Risk Management Annual Report</p>	<p>Ms. Byrd gave the QI and Risk Management Annual report</p> <ul style="list-style-type: none"> • Please see the document attached to the 	<p>n/a</p>	<p>Jill Byrd</p>

	<p>agenda packet</p> <ul style="list-style-type: none"> • Successful in having the CCPC staff trained in 2021. The training source was ECRI, and the following courses were taken: <ul style="list-style-type: none"> ○ Patient Safety and Risk Management in the Physician’s office ○ CDC COVID-19 Vaccine Training ○ Fundamental Elements of Standard Precautions Course Hand and Respiratory Hygiene. ○ Burnout in Physicians Nurses and Healthcare workers. ○ Electronic Fetal Monitoring: It’s not just about the strip. ○ HIPAA training. • No risk management claims filed in 2021. • Ms. Byrd reviewed the risks based on the frequency of incident/occurrence and severity scores. • Ms. Byrd reviewed the quarterly risk management assessments: data trend reports. • Ms. Byrd reviewed the combined sites/locations number of incidents reported by month from 2019-to 2021. • Risk management goals and completed risk management activities were shared. <ul style="list-style-type: none"> ○ Establish Patient and Family Advisory Council. ○ Continue Risk management improvement—increase incident reporting and establish a safety culture. ○ Education and training—Relias rollout. 		
School-Based Dental Presentation	<p>Dr. Novais gave an update on the school-based Dental program</p> <ul style="list-style-type: none"> • Please see the presentation attached in the agenda packet • Contact Dr. Novais with any School-Based Dental Questions or Concerns 	n/a	Dr. Anna Novais
<u>Documents in Packet but not presented</u>			
<ul style="list-style-type: none"> • Ambulatory Care Operations Update attached. Please contact Geneva Goode with any questions/concerns. 			
<i>New Business</i>			
Public Comments	No Public Comments		

Meeting adjourned: 8:12 pm

Next meeting: June 8, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-5-11-22>

Sa-Leemah Cunningham

Date: 5/11/2022

Clerk, CCPC Board of Governors

Pamela J. Adams

Date: 5/11/2022

Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, June 8, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Erica White-Johnson

CCPC Board members absent – None

Others present – Dr. Grant Mussman, Dr. Geneva Goode, Jeremy Gray, Sa-Leemah Cunningham, Mark Menkhaus Jr., David Miller, Dr. Anna Novais, Dr. Edward Herzig, Dr. Denise Saker, Jill Byrd, Ms. Carrie Douglas.



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	10 present, 0 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of May 11, 2022, CCPC Board Meeting	M: Mr. Tim Collier 2nd: Ms. Pamela Adams Action: 9-0 Passed	Robert Brown
Old Business			
Executive Committee			
Discussion of CCPC Board Member Retreat and Agenda	<ul style="list-style-type: none"> • CCPC will have a virtual retreat • Mr. Brown proposed that the Retreat will be broken up into 3 virtual sessions of 1.5 hours long and asked for feedback. <ul style="list-style-type: none"> ○ Several board members preferred to have one Saturday session that is longer in time. • The First session would be a board member Bootcamp; discussing the responsibilities and authorities of board members. Relationship between HRSA and our board and CCPC relationship with Board of Health. • Mr. Menkhaus will be invited to a session to discuss the financial and capital structure of CCPC. • Mr. Gray and Dr. Goode will be invited to a session to discuss strategic initiatives. 	n/a	Robert Brown

	<ul style="list-style-type: none"> Mr. Brown will bring more information back to the board at the July meeting. 		
CEO Update	<p>Dr. Geneva Goode gave a CEO update. See the memo in the agenda packet.</p> <p>Cincinnati Billing and Collections Audit</p> <ul style="list-style-type: none"> Billing and Collections Audit took place to assess our billing collections and procedure; ensuring we are following HRSA’s rules, and that our processes are consistent with our board-approved policies and procedures. Many of the non-performances that were brought to the team, were already being improved upon as the audit was in process. Some non-performances included: <ul style="list-style-type: none"> Staffing and Fiscal—staff retention Billing and Coding Credentialing specialist <ul style="list-style-type: none"> There is a credentialing specialist in place now since the audit. Providers are now getting credentialed faster than they were in the past—most of the credentialing is now done internally. Finance will present a final report at the July meeting. <p>Queens Village</p> <ul style="list-style-type: none"> Dr. Goode met with Queens Village, and they will set up their services at the Bobbie Sterne Health Center (Elm Street). Queens Village will be meeting with moms on sight, while at their appointment. A memorandum of understanding was sent to them and will be returned within the next week. Queens Village will engage in conversations with expectant mothers. They will be ensuring that they are making their follow-up appointments and providing information on motherhood, infant care, and infant mortality. 	n/a	Dr. Geneva Goode
Personnel Actions/Key Staffing Updates	<p>Ms. Goode updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> See the CEO report memo in the agenda packet for staffing updates. See the Personnel action report in the 	n/a	Dr. Geneva Goode

	agenda to see the positions the Board of Health has approved.		
CMO Update	<p>Dr. Saker spoke about Quality dashboard updates, Diabetes updates, hypertension outcomes, and health center provider staffing.</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • Highlights <ul style="list-style-type: none"> ○ CCPC is at goal for diabetes control. ○ Hypertension outcomes have also improved. ○ Dental Sealants have been above the 90% goal since January 2022. ○ New Measure: Depression remission at 12 months measure. ○ Percent of patients with Uncontrolled Diabetes measures is trending down. ○ Dr. Saker gave a Health Care Provider Update <ul style="list-style-type: none"> ▪ A new provider is joining the Price Hill team and has Family Medicine and Latino health expertise. ▪ A new provider is joining the Braxton Cann and Northside teams and has Family medicine and psychiatry expertise. ▪ A new provider is joining the Northside team and is a Pediatrician with FQHC experience. ▪ Still working to fill the positions for a school health provider and an open nurse practitioner position at Ambrose Clement. 	n/a	Dr. Denise Saker
Finance Update	<p>Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of April 2022.</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda <p>Highlights</p> <ul style="list-style-type: none"> • Disaster hours-Clinics is down 50%. • Disaster hours-SBHC is down 1/3. • Currently at a net loss of \$1.7 Million. <ul style="list-style-type: none"> ○ \$1.2 Million credit to expenses last year. • Revenue is down 3.58% <ul style="list-style-type: none"> ○ Self-pay patient number has increased by about 5%. 	n/a	Mark Menkhaus Jr.

	<ul style="list-style-type: none"> ○ Medicare has decreased by about 8%. ○ Medicaid has decreased by about 40%. Still waiting to receive Medicaid maximization dollars. ○ Private Pay insurance has increased by about 38%. ○ Medicaid managed care has increased by 10%. ● Expenses have increased by 13.02% <ul style="list-style-type: none"> ○ Personnel expenses have increased by 5.81%. ○ Contractual expenses have increased by 20.35%. ○ Materials have increased by 63.23%. <ul style="list-style-type: none"> ▪ Timing of invoices paid and \$300,000 in computer upgrades in the clinics contributed to this increase. ● Monthly visit revue <ul style="list-style-type: none"> ○ Gross Collections are at 45%. ○ Collections are \$1.3M. ● Payor Mix <ul style="list-style-type: none"> ○ Medical figures are flat year over year. ○ Dental figures show that there was a significant decrease in self-pay and an increase in Medicaid. ○ School-based health center medical figures show a 22% decrease in Medicaid and a 15% increase in self-pay. ○ School-based health center dental figures show a 5% increase in Medicaid and a 6% decrease in self-pay. ○ Behavioral health figures show a 10% decrease in Medicaid and 7% decrease in Medicare. ○ Vision figures show a 2% increase in Medicaid and a 2% decrease in commercial insurance. ● Accounts receivable trends <ul style="list-style-type: none"> ○ Invoices greater than 90 days are at 13% (below 20% is the goal). ○ Invoices greater than 120 days are at 3% (below 10% is the goal). 		
340B Pricing Program & Pharmacy Policies and Procedures	340B Pricing Program Mr. Miller presented on the 340B Pricing Program. <ul style="list-style-type: none"> ● Please see the presentation attached to the 	Vote: Return to Stock Policy M: Ms. Pamela Adams 2nd: Dr. Camille Jones Action: 10-0	David Miller

	<p>agenda packet</p> <ul style="list-style-type: none"> • 340B program is a federal program that requires participating drug manufacturers to provide discounted prices on covered outpatient drugs to eligible health care organizations also known as covered entities that serve the country’s indigent and vulnerable patient population. • The commonly stated intent of the 340B program is to permit covered entities to stretch scarce federal resources as far as possible to reach more eligible patients by providing more comprehensive services. • Entities use savings to provide additional services that will benefit their patients— why this program is so important to us! • 340B program generated \$3,862,496.50 in revenue for our pharmacies last year. These dollars help to carry out the mission and serve the communities. • 340B contributes 16% more to the bottom line than the 330 grant in FQHCs. • 340B is being attacked by unregulated actions of manufacturers, PBMs, and others in the drug supply/payment chain. • HRSA has foreseen the potential damage and effective end of 340B since May 2014. • One of the biggest attacks is at the contract pharmacies (such as Walgreens, Kroger, Walmart, and CVS). • Manufacturers have begun to revoke our contracts with the contract pharmacies if we do not provide claims-level data on those drugs. It is regularly advised against providing data due to potential exposure of info to Pharmacy Benefit Managers (PBMs) • The biggest impact is on the patients, who are unable to utilize the outside facilities. • If Manufacturers succeed, we should prepare for: <ul style="list-style-type: none"> 1. Additional drug makers restricting contact pharmacy shipments. 2. Demands being extended to in-house pharmacies. 3. Attempts to restrict 340B drugs to uninsured patients only. 4. Switch to a rebate model. • There is a lot of false information released by manufacturers about the 340B program. • Mr. Miller discussed things Ohioans can do to help the 340B program. <ul style="list-style-type: none"> 1. Let Senator Portman know that we 	<p style="text-align: center;">Passed</p> <p>Vote: Pharmacy and Therapeutics Committee Policy M: Ms. Pamela Adams 2nd: Ms. Michelle Burns Action: 10-0 Passed</p> <p>Vote: United States Pharmacopeia (USP) 800 Policy M: Mr. Timothy Collier 2nd: Ms. Pamela J. Adams Action: 10-0 Passed</p>	
--	--	---	--

	<p>need to protect the 340B program.</p> <ol style="list-style-type: none"> 2. Reach out to Steve Chabot to express concerns. 3. Get senators and representatives to visit a CHD site during one of their upcoming recesses. <ul style="list-style-type: none"> ○ Some key talking points when discussing 340B with lawmakers are: <ol style="list-style-type: none"> 1. 340B savings are essential to the financial sustainability of the CHCs in our states. 2. The threats to 340B are severe and getting worse, and patients are being harmed. Give specific examples. 3. Only Congress can fix these issues. 4. As a first & immediate step, Congress must pass the PROTECT 340B Act. • Mr. Miller and his team are consistently auditing their drugs and making sure everything is up to date. <p>Pharmacy Policies and Procedures Mr. Miller presented three pharmacy policies and procedures to the board (see policies in the packet).</p> <ul style="list-style-type: none"> • Return to Stock Medication Policy • Pharmacy and Therapeutics Committee Policy • United States Pharmacopeia (USP) 800 Policy <p>Motion to approve Return to Stock Medication Policy Motion to approve Pharmacy and Therapeutics Committee Policy Motion to approve United States Pharmacopeia (USP) 800 Policy</p>		
<p>CityLink Discussion</p>	<p>Mr. Gray spoke about Clinical Services at CityLink Center.</p> <ul style="list-style-type: none"> • Please see the memo attached to the agenda packet • CityLink Center provides services to local clients in need. They also provide education, training, job placement, etc. • CHD/CCPC has had a contract with CityLink Center since 2015, to house Dental and Vision services at their facility. • The Dental and Vision services were meant to supplement the services they 	<p>M: Dr. Camille Jones 2nd: Dr. Angelica Hardee Action: 10-0 Passed</p>	<p>Jeremy Gray</p>

	<p>provide and offer an additional location for our patients.</p> <ul style="list-style-type: none"> • Unfortunately, this partnership has not been good for either organization. • The number of encounters has been dropping drastically since 2018 and our services at the site were closed after the pandemic hit (March 2020-present). • Mr. Gray and Dr. Goode met with city leaders to discuss the potential future of the partnership. • CityLink expressed that they had an interest in discontinuing the partnership between CHD/CCPC. Leadership stated that there were other Dental and vision providers local to their facility that they were interested in moving forward with. • If/when services are discontinued, CCPC would recoup any supplies and equipment from the CityLink site and redistribute them to other CCPC sites. • Mr. Gray recommended that the CCPC Board vote to discontinue services at CityLink Center. The current contract runs through July 21, 2022 (<i>with an annual renewal base in the past</i>). <p>Motion to approve the discontinuation of services at CityLink Center.</p>		
<p><u>Documents in Packet but not presented</u></p> <ul style="list-style-type: none"> • Ambulatory Care Operations Update attached. Please contact Dr. Geneva Goode with any questions/concerns. 			
<p><i>New Business</i></p>			
Public Comments	No Public Comments		

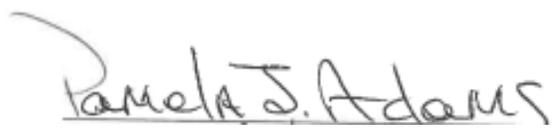
Meeting adjourned: 8:00 pm

Next meeting: July 13, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-6-8-22>



Date: 6/8/2022
Clerk, CCPC Board of Governors



Date: 6/8/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, July 13, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Erica White-Johnson

CCPC Board members absent – Michelle Burns

Others present – Dr. Grant Mussman, Dr. Geneva Goode, Jeremy Gray, Sa-Leemah Cunningham, Mark Menkhaus Jr., Dr. Denise Saker, Jill Byrd, Ms. Carrie Douglas, Dr. Maryse Amin, Bill Vedra.

Guests – Josselyn Okorodudu and Meredith Smith from Cradle Cincinnati/Queens Village.



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.		Robert Brown
Roll Call	9 present, 1 absent	n/a	Sa-Leemah Cunningham
Minutes	Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes of June 8, 2022, CCPC Board Meeting	M: Ms. Luz Schemmel 2nd: Dr. Camille Jones Action: 7-0 Passed	Robert Brown
Old Business			
Executive Committee			
Introduction of New Board Member Prospect: Jen Straw	Recommendations were included in the Board packet <ul style="list-style-type: none"> • Mr. Brown & Mrs. Cunningham discussed the potential new board member recommended by Ms. Michelle Burns. <ul style="list-style-type: none"> ○ Ms. Straw and her children are current users of Dental Services at the West Hi/Dater Health Center. ○ Expresses enthusiasm regarding the care provided. ○ Background in communication will be an asset to the board. ○ Held an Officer position with Dater Montessori PTN and served as a Room Rep. 	M: Dr. Camille Jones 2nd: Mr. Timothy Collier Action: 8-0 Passed	Robert Brown/Sa-Leemah Cunningham

	<ul style="list-style-type: none"> ○ Over 10 years of experience serene on the Catholic Committee of Girl Scouts. ● Ms. Straw was recommended to be added to the CCPC Board on these grounds: <ul style="list-style-type: none"> ○ Ms. Straw will bring a true view of the user to the board. ○ Ms. Straw is willing to serve on committees and attend monthly board meetings. ○ Ms. Straw is a trained listener, has organization skills, and will freely express her views regarding the mission of the board. <p>Motion: to approve Ms. Jen Straw as a new member of the CCPC Board.</p>		
Discussion of Board Retreat Schedule	<ul style="list-style-type: none"> ● Mr. Brown discussed the CCPC Board Retreat schedule. ● Mr. Brown informed the board that engaging in the retreat will be difficult in one sitting. ● Mr. Brown proposed that the retreat be broken down into several sessions. ● It was proposed to choose a Saturday and a weekday evening for 1.5-to-2-hour sessions. ● Board members were receptive to the new proposed schedule, depending on the day. ● Board members asked if a board meeting could be used for the retreat; Mr. Brown will check with legal. ● Board Chair will follow up with the board as plans are made. 	n/a	Robert Brown
Additional Business			
CEO Update	<p>Dr. Geneva Goode gave a CEO update. See the memo in the agenda packet.</p> <p>340B Program</p> <ul style="list-style-type: none"> ● There have been multiple meetings about getting the information out regarding 340B. ● Mr. David Miller was interviewed on the Lincoln Ware Radio and Television Show discussing the importance of providing Federal Poverty Level documentation for eligibility for discount services. ● On July 5th, health center staff received training on the documentation necessary for 340B eligibility. 	n/a	Dr. Geneva Goode

- Messages have been added to the WELL system (the system used to send appointment reminders to patients) regarding 340B.
- Signage has been posted in the clinics at the front desk AND pharmacy.

CCPC Executive Director Position

- CCPC Executive Director Position posting closed at 11:59 pm on July 13th.
- The first interview panel will consist of CHD Staff, CCPC Board members, Board of health, and community members.
- The second interview panel will consist of CCPC Board members, Board of Health, and community members.

Commuter Ads

- CCPC is working with a Transit Media Company—that specializes in advertising on business trains, taxis, subways, and bus shelters—to begin a transit campaign.
- This campaign will allow us to advertise our services on the Metro Bus.
- There will be 20 vocal announcements in each neighborhood where there is a health center located.
- The announcements will be broadcasted as the bus is approaching the health center.
- The Central Scheduling Center phone number will scroll in text as the message plays.
- This campaign will run from July 1- December 31, 2022.

“With Cincinnati Health Department Health Centers exceptional care comes with convenience. Our Ambrose Clement Health Center at thirty-five fifty-nine Reading Road offers primary care services for Children, Adults, and expecting parents. Cincinnati Health Department, your health is our mission.”

“The City of Cincinnati Primary Care understands that mental health is an important part of overall health and well-being. Our health centers offer Mental and Behavioral health services, medication assistance treatment, Safe Places Cincy, and individual therapy. Call us at 513-357-7320.”

Federal Tort Claims Act (FTCA)

- FTCA Affords Federally Qualified Health Centers (FQHC) malpractice insurance coverage while substantially eliminating the cost.
- The application must demonstrate that the

	<p>organization has a quality improvement program and a risk management program.</p> <ul style="list-style-type: none"> • The programs should include processes that track safety incidents and policies and procedures that improve the quality of care and patient safety. • There must be documentation of an employee training plan that creates a culture of safety and focuses on areas of high risk such as infection control, HIPAA, and OBGyn services. • The application was submitted on July 8, 2022, and a final determination is received within 60 – 90 days. <p>Ohio Department of Medicaid Funding</p> <ul style="list-style-type: none"> • The Cincinnati Health Department has received \$464,999.64 over a 2-year period starting July 1, 2022, through June 30, 2024. • This funding is for the Community Health Workers that assist prenatal patients with a healthy pregnancy and during the post-partum and newborn period. • This funding will support CHW salaries and the Cribs for Kids Program. <p>Patient Center Medical Home (PCMH) – Ambrose H Clement Health Center</p> <ul style="list-style-type: none"> • PCMH is a healthcare delivery model that is team-based and provides comprehensive and continuous medical care. • The goal is for the patient to obtain maximal health outcomes. This model improves patient-provider relationships, improves the patient experience, and better manages chronic care conditions. • To obtain PCMH recognition the Quality team and the Ambrose staff attended review meetings with the National Committee for Quality Assurance. • During the meetings, the team was asked questions about the services we provide and discussed our policies & procedures. • The team was required to show the NCQA reviewer examples of the services provided (Care Coordination, Lab testing follow-up) and how policy & procedures are implemented (referral tracking, hospital ER follow-up). • The Ambrose H Clement Health Center has received PCMH recognition. Dr. Goode sent a thank you to Angela Mullins RN (Quality Improvement) and Ryan 		
--	--	--	--

	<p>Baumgartner RN (Ambrose Team Lead) who led the efforts.</p> <p>UCPC (UC Health) Ambrose Clement Operating Agreement</p> <ul style="list-style-type: none"> • The initial three-year term of the operating agreement with UC Health for our Ambrose Clement Health Center expires in August 2022. • An extension for Professional Services has been signed. • We are currently in discussions with UC Health leadership about changes to the agreement. <p>JoBro Foundation</p> <ul style="list-style-type: none"> • JoBro is an organization committed to restoring the confidence of the underserved citizens affected by homelessness and addiction. • They have provided resources to over 8,000 people and have partnerships with Project 5 2 and Whole Foods which allows them to provide fresh and healthy food options to the homeless and individuals with food insecurities. • The staff at the Ambrose Clement Health Center supported a JoBro community event by providing blood pressure screenings and BMI. • The team was able to schedule 6 new patient appointments. 		
<p>Personnel Actions/Key Staffing Updates</p>	<p>Dr. Goode updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> • See the CEO report memo in the agenda packet for staffing updates. • The Reproductive Health Project Director resigned. This is a UC position, but CCPC will be on the interview panel. • Dr. Kim Oberlander (dental) will return to CCPC dental. Dr. Oberlander has nine years of experience working in public health dental centers. • Dr. Mario Gagliardo (dental) has three years of experience working in a community health center. Dr. Gagliardo has experience in oral surgery and oral prosthetics. • Roberta Blistan RN has been promoted to Braxton Cann Health Center Nurse Supervisor. • Mark VanSycoc Senior Programmer Analyst resigned effective July 8, 2022. 	<p>n/a</p>	<p>Dr. Geneva Goode</p>

	<p>Stephanie Courtney (Epidemiologist) will produce reports in the interim.</p> <ul style="list-style-type: none"> • Christina Ramey Caseworker Associate has worked in healthcare for seven years. Ms. Ramey has experience in insurance authorization for inpatient admissions, billing, payor policies, and procedures, and is certified in Medication Therapy Management Outcomes. • Alisha Pope Caseworker Associate is a Certified Health Educator with 15 years in healthcare and has worked as a Diabetic Care Coordinator. • Recruitment efforts are still underway to fill the Director of Nursing vacancy. The most recent BOH-approved hires can be found in the attached Personnel Action summary. • See the Personnel action report in the agenda to see the positions the Board of Health has approved. 		
<p>Queens Village Presentation</p>	<p>Ms. Josselyn Okorodudu and Dr. Meredith Shockley-Smith (Executive Director) presented information about Queens Village to the Board.</p> <ul style="list-style-type: none"> • See the presentation in the agenda packet. • Queens Village is a collective impact, working on ending infant mortality in Hamilton County and an arm of Cradle Cincinnati. • Queens Village is establishing space within our CHD Health centers. • Infant Mortality rate disproportionately affects Black women. • Infant mortality rate is deaths per 1,000 live births in a specific geographic region. <ul style="list-style-type: none"> ○ Live birth in Ohio includes any baby who is born and either: has a pulse OR takes a breath OR shows the movement of voluntary muscles. ○ Counted until the first birthday. ○ Counted at Mom’s home address. • Cradle Cincinnati’s annual report uses provisional data from the Ohio Department of Health Bureau of Vital Statistics and Hamilton County Public Health. • Final annual data are released only after all death records from the ODH Bureau of Vital Statistics have been fully reviewed the data for completeness and quality. • In 2021, 66 babies died in Hamilton County—10 fewer than in 2020. • With 10,266 live births, the 2021 		<p>Ms. Josselyn Okorodudu and Dr. Meredith Shockley-Smith From Cradle Cincinnati</p>

	<p>Hamilton County infant mortality rate was 6.4 deaths per 1,000 live births.</p> <ul style="list-style-type: none"> • This is the lowest rate ever measured in Hamilton County since 1968. • Causes of Infant Death 2017-2021 <ul style="list-style-type: none"> ○ Largest driver of infant mortality is preterm birth—specifically extreme preterm birth. ○ Sleep-related. ○ Birth defect related. • Black Infant Mortality Rate in Hamilton County 2021-2021 <ul style="list-style-type: none"> ○ In 2021, the Black Infant mortality rate in Hamilton County rose above the national 10.5 rate, with an increase to 12.6. ○ Black infant mortality in Hamilton County and the US continues to be far greater than in other racial and ethnic groups. ○ Sleep-related deaths are significant and growing in the black community. In 2021, 68% of sleep-related infant deaths occurred in black families. • Dr. Shockley-Smith spoke briefly about Cradle Cincinnati’s vision, mission, staff, committees, and services. • Dr. Shockley-Smith discussed Cradle Cincinnati’s strategic plan; developed in 2018, as a collaborative effort among 450 Hamilton County residents. • Ms. Josselyn Okorodudu presented on Queens Village—Cradle Cincinnati’s initiative to target racial disparities in infant mortality. <ul style="list-style-type: none"> ○ Queens village was born from Cradle Cincinnati’s five years of learning; layers cannot be put between the organization and the people being served, need to redefine community engagement, data identified racism as the source of infant mortality, and help was needed but it couldn’t come from a white health care professional. ○ From these conversations, the queen’s village was born, and they created five pillars. <ol style="list-style-type: none"> 1. Relax, rest, repower. <i>(Mindfulness, wellness, regular queen’s village meetings/gatherings)</i> 		
--	--	--	--

	<ol style="list-style-type: none"> 2. Change the narrative. <i>(Creating spaces and content for and by Black women that celebrate and amplify their voices)</i> 3. Invest in leadership. <i>(Social capital and power, through community advisory boards)</i> 4. Create opportunities. <i>(For Black women to succeed and flourish)</i> 5. Engage communities. <i>(To Support equity initiatives and reduce implicit bias that affects Black women)</i> <ul style="list-style-type: none"> ○ In 2021, Queens Village hosted 191 events, 776 Black women engaged, 110 Black men engaged, and overall attendance was 1501. ○ Queens Village is in 8 cities across the nation. <ul style="list-style-type: none"> ● Ms. Okorodudu spoke about Queens Village in the CCPC Health Centers. <ul style="list-style-type: none"> ○ This is an opportunity to connect with Black women, while they are waiting for their prenatal care appointments, minimizing loss to follow-up that may occur during a typical referral process. ○ The goal is to meet black women where they are. ○ Team members will sit in the waiting room and connect with patients, offering comfort to them; as well as providing information about queen village. ○ Staff is badged at CCHMC and UC Health. ○ In the CHD Health Centers, Queens Village will hand out information, key chains, buttons, t-shirts, and other swag. They will also invite patients to sign up for the Queens Village mailing list and share information regarding upcoming events. 		
--	---	--	--

<p>CMO Update</p>	<p>Dr. Saker spoke about Quality dashboard updates and Reproductive health.</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • Highlights <ul style="list-style-type: none"> ○ CCPC is ranked 5th in the OCHIN national standings for cervical cancer screening (among other FQHCs). ○ CCPC is ranked 10th in the OCHIN national overall ranking. ○ Due to the recent rulings, CCPC Health centers anticipate an increase in demand for emergency contraception. <ul style="list-style-type: none"> ▪ Pharmacy and OB/Gyn staff are prepared for this. ▪ Medication and IUD will be available. ▪ Starting in August, availability of OB/Gyn appointments will increase. 	<p>n/a</p>	<p>Dr. Denise Saker</p>
<p>Finance Update</p>	<p>Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the month of June 2022.</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda <p>Highlights</p> <ul style="list-style-type: none"> • Clinic Disaster hours are down about 60%. • School-Based Disaster hours are down about 68%. • Currently at a net loss of -\$2,285,809.13 • Revenue is down about 6%. <ul style="list-style-type: none"> ○ More grant revenue in FY22, which is up 95.12%. ○ Self-pay patient number has increased by 0.63%. ○ Medicare is down 5.88%. ○ Medicaid is down 39.23%. <ul style="list-style-type: none"> ▪ Still waiting on Medicaid maximization payment. ○ Private Pay insurance has increased by 33.36%. ○ Medicaid managed care has increased by 8.11%. • Expenses have increased 9.37%. <ul style="list-style-type: none"> ○ Personnel expenses have increased about 3%. ○ Contractual expenses have increased 7.97%. ○ Materials have increased 63.96%. <ul style="list-style-type: none"> ▪ Driven by \$366,000 computer purchase for health center computer upgrades. ▪ Still due reimbursement for health supplies purchased for city-wide employee COVID testing. 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>

	<ul style="list-style-type: none"> ○ Fixed costs have increased 14.54%. ○ Fringes have increased 8.18%. ● Monthly visit revue was just over \$1.2 million. <ul style="list-style-type: none"> ○ Gross Collections were about 45%. ● Collections Payor Mix <ul style="list-style-type: none"> ○ Medical figures <ul style="list-style-type: none"> ▪ Medicaid increased by 3%. ○ Dental figures <ul style="list-style-type: none"> ▪ Medicaid increased by 4%. ▪ Self-pay decreased by 4%. ○ School-based health center medical figures <ul style="list-style-type: none"> ▪ Self-pay increased by 1%. ○ School-based health center dental figures <ul style="list-style-type: none"> ▪ Medicaid increased by 3%. ○ Behavioral health figures <ul style="list-style-type: none"> ▪ Medicaid increased by 4%. ▪ Commercial insurance decreased by 4%. ▪ Medicare decreased by 3%. ▪ Self-pay increased by 2%. ○ Vision figures <ul style="list-style-type: none"> ▪ Medicaid increased by 2%. ▪ Self-pay decreased by 2%. ● Accounts receivable trends <ul style="list-style-type: none"> ○ Invoices greater than 90 days are at 16% (below 20% is the goal). ○ Invoices greater than 120 days are at 7% (below 10% is the goal). ○ Days in Accounts receivable have decreased by 2.6 days since May. 		
<p>Alternative Response to the Crisis (ARC) Program</p>	<p>Dr. Amin presented about the Alternative Response to the Crisis (ARC) Program</p> <ul style="list-style-type: none"> ● Dr. Amin introduced Bill Vedra, who is Emergency Communications Center (ECC) Director. ● Alternative Response to the Crisis (ARC) program is a pilot project, that is a collaboration between Heath, ECC, and Fire. ● When there is a low acuity call received from the 9-1-1 (ECC, first responder) center, police are responding to these currently, even if they are not necessarily needed. ● ARC program tests a different model that uses an EMT and Behavioral Health Specialist to be out in the field and respond to low acuity calls. ● ECC Center needed to become more equipped to handle low acuity calls. ● In some instances, Sending the wrong kind of help to certain situations could make 	<p>n/a</p>	<p>Dr. Maryse Amin/Bill Vedra</p>

	<p>the situation escalate and get worse.</p> <ul style="list-style-type: none"> • The pilot program will launch in the coming weeks. 		
<i>New Business</i>			
Public Comments	No Public Comments		
New Business	No new business		

Meeting adjourned: 8:06 pm

Next meeting: August 10, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-7-13-22>



Date: 7/13/2022
 Clerk, CCPC Board of Governors



Date: 7/13/2022
 Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, August 10, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Jen Straw, Erica White-Johnson

CCPC Board members absent – None

Others present – Dr. Grant Mussman, Dr. Geneva Goode, Jeremy Gray, Sa-Leemah Cunningham, Mark Menkhaus Jr., Dr. Denise Saker, Dr. Maryse Amin, Andrew Lovell, Andrew Lovell, Dr. Edward Herzig, Dr. Anna Novais



CCPC Board
Meeting Agenda Pa

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.	n/a	Robert Brown
Roll Call	11 present, 0 absent	n/a	Sa-Leemah Cunningham
Minutes	<ul style="list-style-type: none"> • Dr. Lichtenstein noticed a revision in the July minutes regarding the commuter ads paragraph. Revision to be made from “medication assistant” to “medication assistance” <p style="color: red;">Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes with revision of July 13, 2022, CCPC Board Meeting</p>	<p>M: Mr. Timothy Collier 2nd: Dr. Phil Lichtenstein Action: 10-0 Passed</p>	Robert Brown
Old Business			
Executive Committee			
Swearing in and Welcome of New Board Member: Ms. Jen Straw	<p>Mr. Robert Brown the CCPC Board Welcomed a New Board member, Ms. Jen Straw.</p> <p>Ms. Sa-Leemah Cunningham read the oath, swearing in Ms. Jen Straw.</p>		Robert Brown/Sa-Leemah Cunningham
Infant Mortality Dashboard	<p>Mr. Andrew Lovell presented the infant mortality Dashboard.</p> <ul style="list-style-type: none"> • See the presentation in the agenda packet. • Mr. Lovell presented the online dashboard found on the City Cincinnati Health Department Website https://www.cincinnati-oh.gov/health/cincinnati-health-department-programs/infant-mortality/ https://www.cincinnati-oh.gov/health/community-health-data/fetal-and-infant-mortality/ 	n/a	Andrew Lovell

	<ul style="list-style-type: none"> ○ Mr. Lovel discussed the total infant deaths in Cincinnati between 2010-2022. ○ There has been a decline in pre-term births in Hamilton County; but remains the leading cause of infant death. ○ Sleep-related deaths remain the 2nd leading cause of infant deaths for the past 2 years. ○ Infant mortality rate is broken down by neighborhood on this dashboard. ○ The dashboard also shows the % of infant deaths by race. 		
--	--	--	--

Additional Business

<p>CEO Update</p>	<p>Dr. Geneva Goode gave a CEO update. See the memo in the agenda packet.</p> <p>OCHIN-Accounts Receivable</p> <ul style="list-style-type: none"> ● June monthly scorecard report received from OCHIN stated that we ranked #2 in overall improvements of all health centers in the OCHIN collaborative (800+ centers in the collaborative). ● Monthly score card included registration, closed charges, and decrease in Medicaid denials/claim errors. <p>Integrated Behavioral Health (IBH) collaboration with Cincinnati Children’s Hospital</p> <ul style="list-style-type: none"> ● IBH Increases opportunities for earlier interventions around behavioral health concerns. ● The effectiveness of IBH and primary care has been well documented. ● Families have shown greater follow through and adherence to behavioral health services when they occur in the same location. ● Primary Care providers report, that when there is a behavioral health provider integrated into their health practice, there is an improvement in patient outcomes and there is increased provider and patient satisfaction. ● Health Centers with IBH has shown reduced behavioral health ED visits and improved adherence to well child checks. ● Primary presenting concerns addressed by IBH providers: anxiety, worries, obsessive compulsive disorder, depression, coping and adjustments, sleep, ADHD behavioral problems, parent/child interactions, trauma, obesity & weight management. ● Currently working with Cincinnati Children’s to implement a provider at all Health Centers, starting at the Price Hill Center first. ● We currently have pediatric behavioral health through the Children’s Home at our Northside and Bobbie Sterne Health Centers. 	<p style="text-align: center;">n/a</p>	<p style="text-align: center;">Dr. Geneva Goode</p>
--------------------------	---	--	---

	<p>Cincinnati Reds Yearbook</p> <ul style="list-style-type: none"> • Each year, we have placed ads in the Cincinnati Bengals and Cincinnati Reds yearbook • Magazine and ads were included in the agenda packet. • Full-page ads this year. 		
<p>Personnel Actions/Key Staffing Updates</p>	<p>Dr. Goode updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> • See the CEO report memo in the agenda packet. • Director of Nursing (listed as Assistant Health Commissioner) position closes to applicants on August 15, 2022. • See the Personnel action report in the agenda to see the positions the Board of Health has approved. 	n/a	Dr. Geneva Goode
<p>CMO Update</p>	<p>Dr. Saker spoke about Quality dashboard updates and Reproductive health.</p> <ul style="list-style-type: none"> • See memo and presentation in the agenda packet for data • Highlights <ul style="list-style-type: none"> ○ Dr. Saker gave an update on CCPC’s response to Monkeypox. <ul style="list-style-type: none"> ▪ 75 cases in the state of Ohio. ▪ 4 confirmed cases in Cincinnati. ▪ Noticing a difficulty with getting Monkeypox testing and vaccination information for the at-risk population and those in close contact to a positive case. ▪ Communicable disease unit has been providing information and education to the community as much as possible. ▪ Working within the health centers on better communications with the patients who request testing. ▪ To learn more about monkeypox → visit https://www.cincinnati-oh.gov/health/monkeypox-virus/ and https://www.cdc.gov/poxvirus/monkeypox/symptoms.html ○ Dr. Saker discussed a new program that addresses health disparities in limb amputations. <ul style="list-style-type: none"> ▪ Persons of color overall experience higher rates of diabetes, hypertension, and peripheral vascular disease—predisposing factors to tissue damage and limb loss. ▪ New plan created for intervention on this in collaboration with Cincinnati Vascular clinic. 	n/a	Dr. Denise Saker

	<ul style="list-style-type: none"> ▪ Th Cincinnati Vascular Clinic’s mobile screening unit will bring technology to our health centers to do a 40-minute procedure with education, risk assessment, and referrals for surgery or treatment options for these patients. ▪ This will begin by the end of the year at one Health Center to start. 		
<p>Finance Update</p>	<p>Mr. Menkhaus reviewed the financial data variance between FY21 and FY22 for the end of Fiscal Year 2022, which ended in June 2022.</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda <p>Highlights</p> <ul style="list-style-type: none"> • Clinic Disaster hours were down 62%. • School-Based Disaster hours were down 67%. • Revenue was down 4.34%. <ul style="list-style-type: none"> ○ Grant was up 58.27%. ○ Self-pay patient number was down 3.87%. ○ Medicare was down 5.66%. ○ Medicaid was down 34.89%. ○ Private Pay insurance was up 34.58%. ○ Medicaid managed care was up 11.85%. • Expenses were up 9.53% <ul style="list-style-type: none"> ○ Personnel expenses were up 2.59%. ○ Contractual expenses were up 9.51%. ○ Materials expenses were up 67.03%. ○ Fixed costs were up 18.15% ○ Fringes was up 9.26%. • Net loss for the year was \$363,154.06. • Monthly visit revue was <ul style="list-style-type: none"> ○ Gross Collections were over \$1.4 Million; up about 65%. • Collections Payor Mix <ul style="list-style-type: none"> ○ Medical figures were flat. ○ Dental figures <ul style="list-style-type: none"> ▪ Medicaid up 11%. ○ School-based health center medical figures <ul style="list-style-type: none"> ▪ Medicaid is up 7%. ▪ Self-pay is up 2%. ○ School-based health center dental figures <ul style="list-style-type: none"> ▪ Medicaid is up 13%. ▪ Self-pay is up 3%. ▪ Commercial is up 3%. ○ Behavioral health figures <ul style="list-style-type: none"> ▪ Medicaid is up 12%. ▪ Self-pay is down 20%. ○ Vision figures is relatively the same. • Accounts receivable trends <ul style="list-style-type: none"> ○ Invoices greater than 90 days are at 9% (below 20% is the goal). ○ Invoices greater than 120 days are at 1% (below 10% is the goal). ○ Days in Accounts receivable is down to 22 days. ○ Total Accounts receivable is under \$2 Million. • Fiscal Year 2023 Budget—Primary Care and School 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>

	<p>and Adolescent Health</p> <ul style="list-style-type: none"> ○ For Primary Health Care: FY2023 Budget is \$36,075,900.00; a slight increase from FY2022 budget which was 35,386,930.00 ○ For School & Adolescent Health: FY2023 Budget is \$9,056,270.00 which is a slight decrease from FY2022 which was \$10,001,020.00. <ul style="list-style-type: none"> ▪ The decrease is due to shift of some administrative costs to the primary care budget—no loss in services. 		
Policies	<p>Mr. Jeremy Gray discussed Policies to be voted on by the CCPC Board.</p> <ul style="list-style-type: none"> • Mr. Gray went over the CHD/CCPC Federal Tort Claims Act (FTCA) Claims Management Policy update. <ul style="list-style-type: none"> ○ Existing policy due for review and update. ○ The changes in this policy were a signature line change, the address for the U.S. Department of Health and Human Services was updated, and grammatical changes throughout the document. • Mr. Gray went over the CCHMC Patient Grievance Policy. <ul style="list-style-type: none"> ○ Existing policy due for review and update. ○ The changes in this policy were a signature line change and clarification of the patient grievance form that was added to the procedure section. • Mr. Gray went over the Credentialing and Privileging policy. <ul style="list-style-type: none"> ○ Existing policy due for review and update. ○ HRSA requested a specific change for this policy—which is the addition of the OCS (Other Clinical Staff) designation in the policy. ○ The additional changes in this policy were a signature line change, removed the credentialing verification organization reference and associated process, updated to reflect the new internal credentialing process, and grammatical changes throughout the document <p>Motion to approve CHD/CCPC Federal Tort Claims Act (FTCA) Claims Management Policy</p> <p>Motion to approve CCPC Patient Grievance Policy</p> <p>Motion to approve Credentialing and Privileging Policy</p>	<p>Vote: CHD/CCPC Federal Tort Claims Act (FTCA) Claims Management Policy M: Dr. Camille Jones 2nd: Dr. Phil Lichtenstein Action: 11-0 Passed</p> <p>Vote: CCPC Patient Grievance Policy M: Mr. Tim Collier 2nd: Ms. Michelle Burns Action: 11-0 Passed</p> <p>Vote: Credentialing and Privileging Policy M: Dr. Phil Lichtenstein 2nd: Ms. Michelle Burns Action: 11-0 Passed</p>	<p>Mr. Jeremy Gray</p>
<i>New Business</i>			
Public Comments	No Public Comments		

New Business	No new business		
--------------	-----------------	--	--

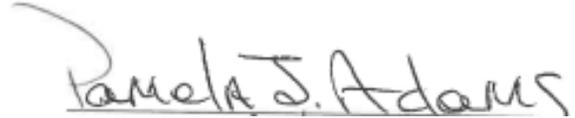
Meeting adjourned: 7:50 pm

Next meeting: September 14, 2022

The meeting can be viewed and is incorporated in the minutes: <https://archive.org/details/ccpc-board-8-10-22>



Date: 8/10/2022
Clerk, CCPC Board of Governors



Date: 8/10/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, September 14, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Jen Straw, Erica White-Johnson

CCPC Board members absent – None

Others present – Dr. Grant Mussman, Sa-Leemah Cunningham, Carolyn Glosby, Debra Sellers (prospective board member), Bernard Young (prospective board member).

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The special meeting was called to order at 6:00 p.m.	n/a	Robert Brown
Roll Call	11 present, 0 absent	n/a	Sa-Leemah Cunningham
Board Executive Session	<ul style="list-style-type: none"> The Board Moved to an Executive Session to discuss the approval of the new prospective CCPC Board members and the new CEO/Assistant Health Commissioner. <p style="color: red;">Motion: Move that the Board go into Executive Session pursuant to Ohio Revised Code Section 121.22(G) to approve Board members and New CEO/Assistant Health Commissioner.</p>	<p>M: Mr. Robert Brown 2nd: Mr. Tim Collier Action: 9-0 Passed</p>	Robert Brown
Old Business			
Executive Committee			
New CCPC Board Members	<p>The Board returned from Executive Session and voted on new prospective Board members, Ms. Debra Sellers, and Mr. Bernard Young.</p> <p style="color: red;">Motion to approve Ms. Debra Sellers & Mr. Bernard Young, as new members of the CCPC Board.</p>	<p>M: Ms. Pamela Adams 2nd: Ms. Michelle Burns Action: 11-0 Passed</p>	Robert Brown/Sa-Leemah Cunningham
New CEO/Assistant Health Commissioner	<p>The Board returned from Executive Session and voted on the New CEO/Assistant Health Commissioner, Ms. Joyce Tait.</p> <p style="color: red;">Motion to approve Ms. Joyce Tate as the new CCPC Executive Director/CEO/Assistant Health Commissioner</p>	<p>M: Ms. Michelle Burns 2nd: Dr. Phil Lichtenstein Action: 11-0 Passed</p>	Robert Brown/Sa-Leemah Cunningham
Special Meeting Adjournment	<p>Mr. Robert Brown motioned to Adjourn the Special meeting</p> <p style="color: red;">Motion to approve the adjournment of Special Meeting.</p>	<p>M: Dr. Phil Lichtenstein 2nd: Dr. Tim Collier Action: 11-0 Passed</p>	
New Business			

Public Comments	No Public Comments		
New Business	No new business		

Meeting adjourned: 6:20 pm

Next meeting: October 12, 2022

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/g4gsS6dOC5/>
<https://fb.watch/g4gyN8VwFH/>



Date: 9/14/2022
Clerk, CCPC Board of Governors



Date: 9/14/2022
Pamela J. Adams, Secretary

CCPC Board of Governors Meeting Minutes

Wednesday, October 12, 2022

Call to order at 6:00 pm

Roll Call

CCPC Board members present – Pamela J. Adams, Jeff Brewster, Robert Brown, Michelle Burns, Timothy Collier, Dr. Angelica Hardee, Dr. Camille Jones, Dr. Phil Lichtenstein, Luz Schemmel, Debra Sellers, Jen Straw, Dr. Bernard Young

CCPC Board members absent – Erica White-Johnson

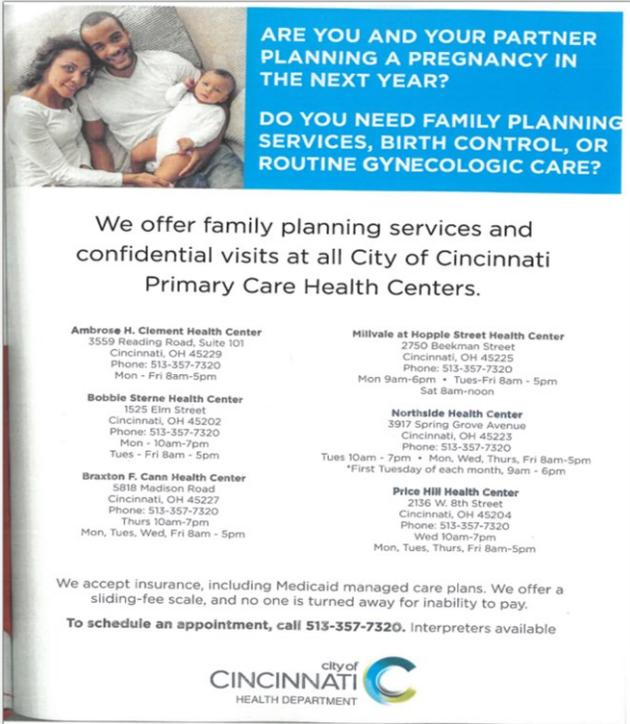
Others present – Dr. Geneva Goode, Sa-Leemah Cunningham, Mark Menkhaus Jr., Dr. Denise Saker, Mr. David Miller, Ms. Carrie Douglas

Topic	Discussion/Action	Motion	Responsible Party
Call to Order/Moment of Silence	The meeting was called to order at 6:00 p.m.	n/a	Robert Brown
Roll Call	12 present, 1 absent	n/a	Sa-Leemah Cunningham
Minutes	<ul style="list-style-type: none"> • Mr. Menkhaus discovered a correction in the September 14, 2022, meeting minutes. The phrase (prospective board member) applied to Ms. Debra Sellers and not Ms. Carolyn Glosby <p style="color: red;">Motion: That the City of Cincinnati Primary Care Board of Governors approve the minutes with revision of August 10, 2022, CCPC Board Meeting and September 14, 2022, Board meeting</p>	<p>Vote: 8/10/2022 M: Ms. Luz Schemmel 2nd: Ms. Michelle Burns Action: 9-0 Passed</p> <p>Vote: 9/14/2022 M: Dr. Camille Jones 2nd: Mr. Tim Collier Action: 9-0 Passed</p>	Robert Brown
Executive Committee			
Swearing in of New Board Members	<p>Mr. Robert Brown the CCPC Board Welcomed New Board members, Ms. Debra Sellers, and Mr. Bernard Young.</p> <p>Ms. Sa-Leemah Cunningham read the oath, swearing in Ms. Debra Sellers.</p> <p>Ms. Sa-Leemah Cunningham read the oath, swearing in Mr. Bernard Young.</p>	n/a	Robert Brown/Sa-Leemah Cunningham
Board Committee Discussion	Mr. Brown opened the discussion regarding finalizing of committees.		

	<ul style="list-style-type: none"> • There is currently an active Executive Committee and Personnel Committee. • Committees to be established are the CCPC Finance Committee, Planning and Development Committee, and our clinical practice and quality committee. <ul style="list-style-type: none"> ○ Finance Committee: the board wants to begin taking more control over the CCPC Finances. <ul style="list-style-type: none"> ▪ A Finance Committee comprised of not more than four (4) Governing Board members shall meet annually to develop the recommended CCPC budget. The budget must be jointly approved by the Governing Board and the Board of Health. The Governing Board and the Board of Health must also approve any major change in the budget. ▪ Mr. Brewster was asked and accepted the role of the Chair of the CCPC Finance committee. ▪ Mr. Brown requested from the Finance Committee a Pro-Forma business plan for Primary Care. <ul style="list-style-type: none"> • Mr. Brown wants the board to understand the capital structure of the clinical side of the health department. • Also, Mr. Brown would like the board to move to a position of sustainability and wants to know the steps to get there. • This is to be done in conjunction with the CEO of Primary Care and the Medical Director. ○ Planning and Development Committee <ul style="list-style-type: none"> ▪ A Planning and Development Committee comprised of not more than four (4) Governing Board members shall be responsible for developing the goals and objectives of the CCPC, monitoring, and evaluating the implementation of these goals and objectives, and periodically reviewing the Governing Board’s Bylaws. Additionally, this Committee will monitor local, state, and federal issues and regularly 		
--	---	--	--

	<p>inform the Governing Board of these issues.</p> <ul style="list-style-type: none"> ▪ Ms. Pamela J. Adams volunteered to chair the planning and development committee. ○ Clinical Practice and Quality Committee <ul style="list-style-type: none"> ▪ A Clinical and Quality Assurance Committee comprised of not more than four (4) Governing Board members shall be responsible for monitoring Health Center quality, reviewing and recommending the approval of the annual quality assurance/quality improvement plan to the Board, and monitoring the plan’s implementation and results. This Committee will meet at least quarterly. In addition to the Governing Board committee members, the Clinical and Quality Assurance Committee shall include the Health Center’s Medical Director as ex-officio, non-voting member. ▪ Mr. Timothy Collier volunteered to chair the clinical practice and quality committee. • Mr. Brown asked the committee chairmen to begin to populate their committees, decide on a meeting schedule, and determine initial goals. • Mr. Brown is also considering creating a CCPC Treasurer role in addition to the Finance committee—more discussion on this later. • Mr. Brown would like Board members to reach out to the chairs of the committee that they would like to join. 		
<p>Scheduling of 3rd Board Training Session</p>	<p>The board discussed scheduling a date for a 3rd Board training session to wrap up the training with Ms. Pamela Byrnes.</p> <ul style="list-style-type: none"> • The date and time chosen were Saturday, October 29, 2022, @ 1:15 pm via Zoom. 		
<p>Discussion regarding Strategic planning meeting with new CEO</p>	<p>The board began discussing a strategic planning meeting with the new CEO.</p> <ul style="list-style-type: none"> • Mr. Brown would like to schedule a strategic planning meeting with a new CEO. <ul style="list-style-type: none"> ○ To develop mutually acceptable, measurable goals for CCPC for the next 1-3 years—that the board can hold the new CEO accountable for. 		

	<ul style="list-style-type: none"> ○ This would be a 2-3 planning session. ● This meeting will likely be at the end of November or in December. ● This will be scheduled once the new CEO starts. 		
Old Business			
CEO Update	<p>Dr. Geneva Goode gave a CEO update. See the memo in the agenda packet.</p> <p>Title X – Reproductive Health and Wellness Grant</p> <ul style="list-style-type: none"> ● The grant funding provides individuals with comprehensive family planning and preventative health services. City of Cincinnati Primary Care utilizes Title X funding to provide the following services: <ul style="list-style-type: none"> ○ UC Health OBGYN and Women’s Health Nurse Practitioners ○ Project Director ○ Contraceptives ○ Medical equipment ○ Community Outreach ● Grant paperwork was submitted on Wednesday, October 12, 2022, and was due on Friday, October 14, 2022. <p>American Heart Association – Recognition</p> <ul style="list-style-type: none"> ● CCPC received several recognitions from the American Heart Association. ● <u>Gold Recognition</u> Check.Change.Control.Cholesterol Recognition Program- Lowered cholesterol and improved care management. ● <u>Silver Recognition</u> – Target Blood Pressure – improved blood pressure by training staff on blood pressure measurements, repeating elevated blood pressures and placing alerts in EPIC, and frequent follow-up visits for patients with hypertension. ● <u>Participant Recognition</u> – shows a commitment to improving the quality of care through awareness, detection, and management of type 2 diabetes. <p>Ambrose Open House</p> <ul style="list-style-type: none"> ● The Open House is scheduled for November 19, 2022, 10a-2p. ● There are a few events that have been planned so far, but more will be implemented. ● Thanksgiving baskets will be given away to attendees. ● American Heart Association is giving literature. ● Cincinnati Children’s Hospital and UC Health will also be onsite. ● More information to come. 	n/a	Dr. Geneva Goode

	<p>Cincinnati Bengals Yearbook – Reproductive Health and Wellness</p> <ul style="list-style-type: none"> Each year the Reproductive Health and Wellness program works with Professional Sports Publications to place an ad in the Cincinnati Bengals and Reds yearbook. 		
<p>Personnel Actions/Key Staffing Updates</p>	<p>Dr. Goode updated the Board on recent personnel actions within CCPC</p> <ul style="list-style-type: none"> See the CEO report memo in the agenda packet. The Director of Nursing position has been offered to a candidate. Mr. Jeremy Gray resigned on September 2, 2022, and a request to fill this Division Manager-Chief Operation Officer position has been requested. Ms. Brittany Culberson – Health Clinic Coordinator resigned on September 30, 2022. A request has been submitted to refill this position. The most recent BOH-approved hires can be found in the attached Personnel Action summary. 	<p>n/a</p>	<p>Dr. Geneva Goode</p>
<p>CMO Update</p>	<p>Dr. Saker spoke about the CCPC Quality Dashboard and CCPC Recognition.</p> <ul style="list-style-type: none"> See the memo and presentation in the agenda packet for data Highlights <ul style="list-style-type: none"> Seeing improvement in several important areas. Diabetes A1C control is at 26%, trending down year over year. High blood pressure control is at 70%, trending down year over year. Childhood immunizations are holding steady year over year. 	<p>n/a</p>	<p>Dr. Denise Saker</p>

	<ul style="list-style-type: none"> ▪ Currently working on a quality improvement project with immunization action program staff. They are utilizing a text messaging application to send regular reminders for immunizations to pediatric and adult patients. ○ Areas targeted for future efforts of improvement include depression remission (new measure). ○ Breast and Colon Cancer Screening numbers are low due to pandemic-related delays in care. ○ Dr. Saker acknowledged and congratulated the CCPC team on the American Heart Association Quality Achievement awards. 		
<p>Finance Update</p>	<p>Mr. Menkhaus reviewed the financial data variance between FY22 and FY23 for the month of August 2022</p> <ul style="list-style-type: none"> • Please see the memo and presentation attached to the agenda <p>Highlights</p> <ul style="list-style-type: none"> • Clinic Disaster hours were down 82%. • School-Based Disaster hours were down 23%. • Revenue was down 20%. <ul style="list-style-type: none"> ○ Grant was down 100% due to federal grants not being received until October. ○ Self-pay patient number was down 42.92%. ○ Medicare was up 13.53%. ○ Medicaid was up 9.38% ○ Private Pay insurance was up 7.35%. ○ Medicaid managed care was down 4.84%. ○ 416—Offset was down 11.09%. • Expenses were down 13%. <ul style="list-style-type: none"> ○ Personnel expenses were ○ Materials expenses were down 87%, due to medical suppliers falling behind on invoicing. ○ Fixed costs were down 20.81%. ○ Fringes were down 1.02% • Net Gain is currently about \$10,000. • Monthly visit revue was <ul style="list-style-type: none"> ○ Gross Collections were at 45%. • Collections Payor Mix <ul style="list-style-type: none"> ○ Medical figures were flat <ul style="list-style-type: none"> ▪ Medicaid was down 2%. ▪ Self-pay was up 2%. ○ Dental figures <ul style="list-style-type: none"> ▪ Medicaid was up 7%. ▪ Medicare is down 1%. ○ School-based health center medical figures <ul style="list-style-type: none"> ▪ Medicaid is up 7%. ▪ Self-pay is up 3% ○ School-based health center dental figures <ul style="list-style-type: none"> ▪ Medicaid is up 3% ▪ Self-pay is down 7%. ○ Behavioral health figures <ul style="list-style-type: none"> ▪ Medicaid is up 16%. 	<p>n/a</p>	<p>Mark Menkhaus Jr.</p>

	<ul style="list-style-type: none"> ▪ Commercial is down 4%. ▪ Medicare is down 7%. ○ Vision figures <ul style="list-style-type: none"> ▪ Medicaid is up 6%. ▪ Self-pay is down 3%. • Accounts receivable trends <ul style="list-style-type: none"> ○ Invoices greater than 90 days are at 5% (below 20% is the goal). ○ Invoices greater than 120 days are at -1% (below 10% is the goal). ○ Days in Accounts receivable is 25 days. ○ Total Accounts receivable is under \$2M. 		
<i>New Business</i>			
Public Comments	No Public Comments		
New Business	No new business		
Documents in the Packet but not presented	An efficiency Update is included in the packet. Please contact Geneva Goode with any questions/concerns	n/a	n/a

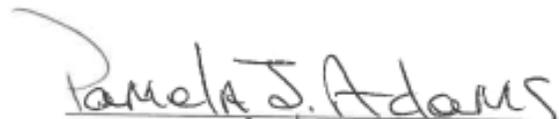
Meeting adjourned: 7:35 pm

Next meeting: November 9, 2022

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/gB6nbklSCR/>



Date: 10/12/2022
Clerk, CCPC Board of Governors



Date: 10/12/2022
Pamela J. Adams, Secretary